



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

idfpr.illinois.gov

JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

CAMILE LINDSAY
Acting Director

The Illinois Department of Financial and Professional Regulation (IDFPR) has online nurse resources available!

- As required by the Illinois Nurse Practice Act, all nurses shall complete continuing education prior to license renewal. All Registered Nurses (RNs) shall complete 20 hours of approved continuing education per 2-year license renewal cycle. Advanced Practice Registered Nurses (APRNs) shall complete 80 hours of approved continuing education in the advanced practice registered nurse's specialty per two-year license renewal cycle.
- To renew your Illinois nursing license, please visit the Online Renewal website <https://ilesonline.idfpr.illinois.gov/DFPR> and follow the instructions listed. The link takes you to the IDFPR online services portal to begin license renewal. We have provided renewal tips for accessing the Renewal System at <https://idfpr.illinois.gov/content/dam/soi/en/web/idfpr/forms/online/idfpr-general-license-instructions.pdf>. If you currently do not have an Online Account, you will be required to open an account at <https://online-dfpr.micropact.com/> before proceeding to the renewal application.
- For those requiring additional assistance with the renewal login process, you may contact the IDFPR by calling toll free, at 1-800-560-6420 or send questions to <http://idfpr.illinois.gov/profs/Email/prfGrp09.asp>. Please enter "RENEWAL" in the subject line of your e-mail. If you need to retrieve your username or reset your password for the online portal, please use these helpful guides:
 - o Retrieve your username: <https://tinyurl.com/bddh3pzx>
 - o Reset your password: <https://tinyurl.com/yc5485cb>
- Beginning with the 2024 renewal, Illinois RNs who provide health care services to and have direct patient interaction with adults 26 years of age and older will be required to complete a one-hour course in diagnosis, treatment and care of Alzheimer's disease, along with other dementia types. CE Curriculum will involve how to identify and diagnose Alzheimer's, effective communication strategies and management and care planning. This course may count toward the regular CE requirements (Public Act 102-0399, 20 ILCS 2105/2105-365).
- There are additional new requirements beginning in 2024, including completing one (1) CE hour implicit bias awareness training. The Division of Professional Regulation (DPR) webpage has implicit bias awareness CE information: <https://idfpr.illinois.gov/dpr.html>.

Implicit bias is a form of bias that occurs automatically and unintentionally, that nevertheless affects judgments, decisions and behaviors.

- The CE requirement for implicit bias awareness training and the CE requirement for sexual harassment prevention training (each one CE hour), is included in the number of hours already required under the individual Nurse Practice Act and Rules. This does not increase the number of CE hours required to renew a license, which is 20 CE hours. For details, please see the CEU FAQ sheets on the Nursing Workforce Center website: <https://nursing.illinois.gov/nursing-licensure/continuing-education.html>.
- The Illinois Department of Financial and Professional Regulation (IDFPR) is providing renewal assistance for individuals and businesses that are having difficulty with the online renewal process: <https://idfpr.illinois.gov/dpr.html>. These steps will help licensees better navigate the account matching process on the Department's updated online portal. This portal is only open during the renewal process, through May 31, 2024: <http://idfpr.illinois.gov/profs/Email/prfGrp09.asp>
- For US residents with an Illinois nurses license, to change your email address, U.S. mailing address or phone number, please click on this link to update the information: <https://idfpr.illinois.gov/fpr-applications/licensereprint.html>. This form is not for international residents who must download a paper form found on that same page.
- **Military families:** Members and Spouses who are an active duty member or whose active duty service concluded within the preceding two years before application. In addition to expedited review of your application (30 days), the Department's dedicated Military Liaison will work with you and your military installation's military and family support center to help you through the licensing process. Learn more here: <https://idfpr.illinois.gov/military.html>. You may also email the Military Liaison using this email address: fpr.militarylicense@illinois.gov.
- To print your license or download an electronic copy to your phone, just head to the IDFPR website <https://idfpr.illinois.gov/fpr-applications/getmylicense/loginprof.html>.
- The IDFPR "Requirements of an Internationally Educated Nurse" document is available online here: <https://idfpr.illinois.gov/content/dam/soi/en/web/idfpr/renewals/apply/forms/cgfn-02.pdf>. Resources on this document include the names of Board of Nursing approved vendors for items required to apply for an Illinois nurse license.
 - Information includes that endorsing an active license from another state requires: an application by Endorsement.
 - If the state of original licensure required a Credential Evaluation Service (CES) report at the time of original licensure, a (CES) report is not required for the Illinois licensure endorsement process.

- An English equivalency test is not required as long as the nurse applying for Illinois endorsement took and passed the NCLEX® national licensure examination.
- On the IDFPR Nurses web page there is a list of all 138 Illinois Board of Nursing approved RN/Registered Nurse and LPN/Licensed Practical Nurse pre-licensure nursing education programs: <https://idfpr.illinois.gov/content/dam/soi/en/web/idfpr/forms/dpr/nurseschools.pdf>.
- A complete copy of the Illinois Nurse Practice Act and the Rules may be found on the Division of Professional Regulation (DPR) Nurses webpage (<https://idfpr.illinois.gov/profs/nursing.html>), or on the Illinois Nursing Workforce Center's website (<https://nursing.illinois.gov/nursing-licensure/nursing-act-rules.html>).
- **Applications** for Full Practice Authority APRN (277) and Full Practice Authority APRN Controlled Substance (377) licenses may now be completed online. Create an account on IDFPR's online portal (<https://online-dfpr.micropact.com>), select the applications, and complete and submit them to IDFPR. Find helpful checklists for completing your application here: <https://idfpr.illinois.gov/dpr/professional-licensing-illinois.html>.
- **Complaints** against any individual or entity regulated by the Division of Professional Regulation may be filed by following the instructions here: <https://idfpr.illinois.gov/admin/dpr/dprcomplaint.html>. For a complete list of professions licensed by DPR, please click here: <https://idfpr.illinois.gov/Forms/Brochures/DPR.pdf>.
- **Please note:** Pursuant to Illinois law (20 ILCS 2105/2105-117), all information collected by the Department during an examination or investigation of a licensee, registrant, or applicant is confidential and cannot be publicly disclosed. This includes complaints and any information collected during an investigation. Exceptions to this law exist only for law enforcement, other regulatory agencies with appropriate regulatory interest, or a party presenting a lawful subpoena. The Division of Professional Regulation online complaint form may be found here: <https://idfpr.illinois.gov/admin/dpr/complaint.html>.
- **Reports:** <https://nursing.illinois.gov/resources/data-reports.html>
 In 2022, the RN, APRN and FPA-APRN license renewal was closed on August 31, 2022. Data was voluntarily collected through two email blasts sent to all 229,426 licensed RNs, 17,999 APRNs, and 2,000 FPA-APRNs in October-November 2022. The voluntary surveys captured data on the demographics, education, workplace settings, practice foci and practice role of licensed nurses in Illinois. Data was collected from October 5, 2022 through November 15, 2022 with a response rate of 26% for RNs; 24% for APRNs; and 41% for FPA-APRNs. These workforce survey reports are a useful resource. Past IDFPR licensed nurse reports dating back to 1984 are also on this webpage.

The purpose of the Illinois Nursing Workforce Center (INWC) is to address issues of supply and demand in the nursing profession, including issues of recruitment, retention, and utilization of nurse manpower resources. The INWC has sections with links to all levels Illinois nursing

education from pre-licensure to APRN specialization, links to continuing education requirements for license renewal, links to annual IBHE and ISAC scholarships and applications during application windows, and there are reports created with data collected with past license renewal. Find those resources and more at <https://nursing.illinois.gov>