



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

idfpr.illinois.gov

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**CAMILE LINDSAY**  
Acting Director

### MEMORANDUM AGENDA

**TO: THE ILLINOIS NURSING WORKFORCE CENTER ADVISORY BOARD**

Lynda M. Bartlett, Member  
Heather Escobar, Member  
Krista L. Jones, Chairperson  
Fran LaMonica, Member  
Blanca Miller, Member  
Glenda Morris Burnett, Member  
Amanda Oliver, Member  
Karen Richey, Member  
Daisy Sherry, Member  
Diane Smith, Member  
Theresa E. Towle, Vice-chairperson

**FROM:** Linda B. Roberts, Manager, Board Liaison  
Division of Professional Regulation

**DATE:** September 11, 2024

**RE: BUSINESS MEETING**

**Wednesday, September 18, 2024, *START TIME 11:00 A.M.***

The Illinois Nursing Workforce Center Advisory Board will convene for a meeting commencing at **11:00am CT on Wednesday, September 18, 2024** at the Department's Chicago office in Room 8C1 on the 8<sup>th</sup> Floor of 555 W. Monroe Street in Chicago, Illinois and the Department's Springfield office in Room 258 on the Second Floor of 320 W. Washington Street in Springfield, Illinois. The agenda is herewith attached.

This meeting is being conducted using video conference systems via WebEx in both the Chicago and Springfield offices. Board members will be required to attend the Board meeting in person at either the Springfield office or Chicago office depending on their proximity to either location. A combined total of the Board members in attendance at both offices will determine quorum for the meeting.

In an effort to provide ease of access to the general public that would like to attend the board meeting in-person, please email your Full Name, Board Meeting Name and Date to [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you at the time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Exexutive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

In order to ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. Contact Information: 312-814-1395 [linda.b.roberts@illinois.gov](mailto:linda.b.roberts@illinois.gov).

Individuals from the general public interested in participating in the Open Session of this meeting are strongly encouraged to join via WebEx:

**Remote Webex link: Join from the meeting link:**

<https://illinois.webex.com/illinois/j.php?MTID=m1d2680b0fc571ce70b1f7f3cde0a599c>

**Join by meeting number**

Meeting number (access code): 2631 155 8863

Meeting password: 3mrAHYMTi86

**Tap to join from a mobile device (attendees only)**

[+1-312-535-8110](tel:+1-312-535-8110).,[26311558863##](tel:+1-312-535-8110) United States Toll (Chicago)

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**Join by phone**

+1-312-535-8110 United States Toll (Chicago)

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**Join from a video system or application:** Dial [26311558863@illinois.web](tel:+1-312-535-8110)

You can also dial 173.243.2.68 and enter your meeting number.

**The Illinois Nursing Workforce Center Advisory Board**

**Agenda**

**September 18, 2024**

**Video Conference Call**

**Tuesday 11:00am**

**I. Call to Order and Roll Call**

**II. Announcements, Correspondence**

1. Forty-under-forty tenth anniversary event; Thursday, September 19, 2024, 5-9:00 pm. Courtyard Banquets, Warrenville, Illinois.
2. Student Nurses of Illinois Annual meeting, Saturday September 21, 2024, Chamberlain University, Addison, Illinois.
3. Illinois Board of Higher Education FY25 Nursing School Grant Program and the Nurse Educator Fellowship Program

**III. Review and Approval of Open Minutes (Action)**

1. Approval of the June 4, 2024, Illinois Nursing Workforce Center Advisory Board meeting minutes.

**IV. Chairman Time**

1. Review draft FY25 meeting dates
  - a. Do we want to keep Wednesdays?
  - b. Continue to meet September through June?

<b>FY 26</b>	<b>Meeting Times</b>
September 17, 2025	11:00am-1:00pm
October 22, 2025	11:00am-1:00pm
December 10, 2025	11:00am-1:00pm
February 18, 2025	11:00am-1:00pm
April 15, 2025	11:00am-1:00pm
June 10, 2025	11:00am-1:00pm

- c. Time 11am-1pm?
2. Election of officers, chair and vice-chair

**V. Board Liaison Time**

1. L.B. Roberts, IDFPN INWC Board Liaison
  - a. Brief orientation: include meeting dates, meeting in person, travel reimbursement, compliance with IDFPN Mission, IDFPN Nurse Practice Act Article 75, board member travel guidelines, board member media guidelines, legislation that impacts the INWC.
  - b. HB1615/PA 103-0285 updates
  - c. Review RN, APRN, FPA-APRN survey data collection process, other.

- d. Review planned LPN data collection process using MS forms beginning November 2024.
- e. National Forum MDS potential revisions – brief review
- 2. M. Bromberg, IDFPR Nursing Coordinator
  - a. Military portability for service members and spouses
  - b. IEN – now 5 credentialing service vendors:
    - 1. CGFNS
    - 2. Education Records Evaluation Service, Inc
    - 3. Josef Silny and Associates Inc. International Education Consultants
    - 4. The Evaluation Company
    - 5. International Education Evaluation LLC
  - c. Effective July 24, 2024, the Division of Professional Regulation requests individuals seeking updates on licensure applications to make virtual appointments on Wednesdays instead of visiting the Springfield, Illinois office. Learn more on the IDFPR’s Contact Us webpage <https://idfpr.illinois.gov/contact/idfprcontact.html>

**VI. Old Business (Action)**

- 1. Strategic Planning (continue)

**VII. New Business**

- 1. Preparation for Demand data collection, analysis, report and recommendations FY26.
- 2. From the Forum annual meeting – working with others

**VIII. Public Comment**

**IX. Adjournment**

The next meeting of the Illinois Nursing Workforce Center will be Wednesday October 16, 2024. Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Heather Escobar, Norridge, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Blanca Miller, Dunlap, IL; Glenda Morris Burnett, Chicago, IL; Amanda Oliver, Oak Forest, IL; Karen Richey, Schererville, IN; Daisy Sherry, Darien, IL; Diane Smith, Richton Park, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <https://nursing.illinois.gov>