



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

idfpr.illinois.gov

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**CECILIA ABUNDIS**  
Director

### MEMORANDUM AGENDA

**TO: ADVISORY BOARD FOR THE ILLINOIS NURSING WORKFORCE CENTER**

Lynda M. Bartlett, Member  
Amanda Buechel, Member  
Krista L. Jones, Chairperson  
Fran LaMonica, Member  
Cynthia Maskey, Member  
Daisy Sherry, Member  
Theresa E. Towle, Vice-chairperson

**FROM:** Linda B. Roberts, Manager

**DATE:** January 31, 2023

**RE: REMOTE ADVISORY BOARD BUSINESS MEETING**  
**Wednesday, February 8, 2023, START TIME 11:00 A.M.**

The February 8, 2023, meeting of the Illinois Nursing Workforce Center Advisory Board of Directors will not have a physical location for participants or the public because it is unfeasible to meet in person due to the gubernatorial disaster declaration currently in place.

The Illinois Nursing Workforce Center Advisory Board will convene for a meeting commencing at 11am CT on February 8, 2023. This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act (5 ILCS 120/7) that an in-person meeting is not practical or prudent because of a disaster.

This meeting will only be conducted remotely, and members of the public are encouraged to attend by accessing the meeting via the interactive webinar. Instructions for remote attendance are contained on the attached agenda for the February 8, 2023, meeting.

To ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. My email is [linda.b.roberts@illinois.gov](mailto:linda.b.roberts@illinois.gov)

February 8, 2023, Illinois Nursing Workforce Center Advisory Board Meeting  
You can attend virtually through WebEx by accessing the meeting link:

### **Join from the meeting link**

<https://illinois.webex.com/illinois/j.php?MTID=mfa67c5933a2b8d92fe8a1657356fc38d>

### **Join by meeting number**

Meeting number (access code): 2462 532 9905

Meeting password: Amc3hMJ6PD3

### **Tap to join from a mobile device (attendees only)**

[+1-312-535-8110,,24625329905##](tel:+1-312-535-8110,,24625329905##) United States Toll (Chicago)

[+1-415-655-0002,,24625329905##](tel:+1-415-655-0002,,24625329905##) US Toll

### **Join by phone**

+1-312-535-8110 United States Toll (Chicago)

+1-415-655-0002 US Toll

[Global call-in numbers](#)

### **Join from a video system or application**

Dial [24625329905@illinois.webex.com](tel:24625329905@illinois.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

## **The Illinois Nursing Workforce Center Advisory Board Agenda**

### **I. Call to Order, Rules of Conduct, Introductions**

#### 1. Rules:

- Mute, all participants will be placed on mute when the meeting begins
- Unmute yourself when it is your time to present or when you wish to speak

### **II. Declaration of a Quorum**

### **III. Approval of Minutes (Action)**

1. Approval of the September 7, 2022, Illinois Nursing Workforce Center Advisory Board meeting minutes.
2. Approval of the October 19, 2022, Illinois Nursing Workforce Center Advisory Board meeting minutes.
3. Approval of the December 7, 2022, Illinois Nursing Workforce Center Advisory Board meeting minutes.

### **IV. Announcements**

1. COVID-19 Illinois Department of Public Health (IDPH) update.
2. Nursing Education Scholarship Grant (NESP) online application open March 1, 2023 – closes April 30, 2023.
3. Webinar: *Are you a nurse wanting to educate future nurses?* Wednesday, February 15, 2023, and Wednesday, March 15, 2023.

4. ANA-Illinois, Student Nurses Association of Illinois, Student Nurse Day in Springfield, Illinois, Tuesday, April 18, 2023.
5. National Forum of State Nursing Workforce Centers annual meeting, June `12-14, 2023, Pentagon City, Arlington, Virginia

**V. New Business**

1. Preliminary results of the IDFPR Board of Nursing pre-licensure nursing education program 2022 annual mandatory survey, COVID-19 survey questions, results summary
2. Preliminary limited review of data voluntarily collected from Illinois licensed RNs, APRNs, FPA-APRNs in October 2023

**VI. Old Business**

1. None

**VII. Reports**

- a. Chairperson Report
  - i. Webinars focusing on Illinois graduate nursing education programs highlighting preparation of nursing faculty
- b. Illinois Nursing Workforce Center Manager Report
  - i. Transition of IDFPR NESP from IDPH to ISAC
  - ii. Outreach activities
  - iii. National Forum State Nursing Workforce Centers
  - iv. Other
- c. Nursing Organization updates
  - i. Public Health Nurse Leaders Workgroup (PHNL) update
  - ii. Illinois Nurses Foundation
  - iii. Other
- d. Nursing Coordinator
  - i. Board of Nursing
  - ii. National Council State Boards of Nursing (NCSBN)
  - iii. Other

**VIII. Public Comment**

**IX. Adjournment**

The next meeting of the Illinois Nursing Workforce Center will be 04/12/2023.

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Amanda Oliver, Oak Forest, IL; Daisy Sherry, Darien, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <https://nursing.illinois.gov>