



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Acting Secretary

**CECILIA ABUNDIS**  
Acting Director

### MEMORANDUM

**TO: ADVISORY BOARD FOR THE ILLINOIS NURSING WORKFORCE CENTER**

Lynda M. Bartlett, Member  
Pamela Bigler, Member  
Amanda Buechel, Member  
Krista L. Jones, Member  
Fran LaMonica, Member  
Cynthia Maskey, Member  
Theresa E. Towle, Member

**FROM:** Linda B. Roberts, Manager

**DATE:** November 30, 2021

**RE: REMOTE ADVISORY BOARD BUSINESS MEETING**  
**Wednesday, December 8, 2021, START TIME 11:00 A.M.**

The December 8, 2021 meeting of the Illinois Nursing Workforce Center Advisory Board of Directors will not have a physical location for participants or the public because it is unfeasible to meet in person due to the gubernatorial disaster declaration currently in place.

The Illinois Nursing Workforce Center Advisory Board will convene for a meeting commencing at 11am CT on December 8, 2021. This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act (5 ILCS 120/7) that an in-person meeting is not practical or prudent because of a disaster.

This meeting will only be conducted remotely, and members of the public are encouraged to attend by accessing the meeting via the interactive webinar. Instructions for remote attendance are contained on the attached agenda for the December 8, 2021 meeting.

To ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. My email is [linda.b.roberts@aillinois.gov](mailto:linda.b.roberts@aillinois.gov)

You can attend virtually through WebEx by accessing the meeting link:

**Join from the meeting link**

<https://illinois.webex.com/illinois/j.php?MTID=m1f3cafe82ca82a33d959fa6041d16298>

**Join by meeting number**

Meeting number (access code): 2454 701 3165

Meeting password: mcSfensB362

## **The Illinois Nursing Workforce Center Advisory Board Agenda**

### **I. Call to Order, Rules of Conduct, Introductions**

#### 1. Rules

- Mute, all participants will be placed on mute when the meeting begins
- Unmute yourself when it is your time to present or when you wish to speak

### **II. Declaration of a Quorum**

### **III. Approval of Minutes (Action)**

1. Approval of the 10/20/21 IL Nursing Workforce Center Board meeting minutes

### **IV. Announcements**

1. COVID-19 Illinois Department of Public Health (IDPH) update
2. National Forum of State Nursing Workforce Centers Annual Meeting: Swing for the Fences! Changing the Nursing Workforce Game; Bellagio Hotel, Las Vegas, Nevada, June 20-22, 2022

### **V. New Business**

None

### **VI. Old Business**

- a. APRN survey report draft #2
- b. Illinois Coalition of Nursing Workforce Centers (ICNO), follow-up
- c. RWJF: Future of Nursing 2020-2030: Charting a Path to Achieve Health Equity

### **VII. Reports**

- a. Chairperson Report
- b. Illinois Nursing Workforce Center Manager Report
  - i. Appointments, reappointments
  - ii. Nurse wellbeing, resilience surveys
  - iii. National Forum State Nursing Workforce Centers
  - iv. Other
- c. Nursing Organization updates
  - i. Public Health Nurse Leaders Workgroup (PHNL) update
  - ii. Other
- d. Nursing Coordinator
  - i. Board of Nursing
  - ii. National Council State Boards of Nursing (NCSBN)
  - iii. Other

### **VIII. Public Comment**

### **IX. Adjournment**

The next meeting of the Illinois Nursing Workforce Center will be 2/09/22.

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Pam Bigler, Savoy, IL; Amanda Buechel, Oak Forest, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <http://nursing.illinois.gov>