



**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**

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Minutes  
Illinois Center for Nursing  
Advisory Board Meeting  
10:00 A.M., Thursday, February 5, 2009  
J.R. Thompson Center  
100 W. Randolph Street, Room 9-171B and C  
Chicago, Illinois

ATTENDANCE

Board Members Present:

*Michele Bromberg, Chairperson*  
*Nancy Cutler*  
*Donna Hartweg*  
*Mary Lebold*  
*Marcia Maurer*  
*Donna Meyer*  
*James Renneker*  
*Maureen Shekleton*

*Gloria Evenson, Assistant*

Call-in:

*Linda Fahey*  
*Deborah Terrell*

Excused Absence:

*Kathryn Christiansen*  
*Susan Campbell*  
*Linda B. Roberts, ICN Manager*

The meeting was officially called to order at 10:20 a.m. by Chairperson Bromberg. There were eight board members present, representing a quorum.

Announcements

1. Minutes:  
Consideration of the December 4, 2008 minutes deferred to the next ICN Advisory Board meeting pending corrections. D. Hartweg moved and Marcia Maurer seconded the motion. The motion passed.
2. IBHE Nursing Education Fellow Award recipients.

Handout: ILLINOIS BOARD OF HIGHER EDUCATION Nurse Educator Fellowship Program, FY2009 Nurse Educator Fellowship Recommendations.

### Discussion

Chairperson Bromberg summarized the Fellows application process. The process includes not more than three applicants from each school, applications are blinded and subject to an independent review process. A school may not receive an award more than three years in a row. There was discussion about the three year limit being restrictive. Since initiation of the award in FY2007, between 11 and 14 schools have received awards annually. For FY2009 twelve schools received awards. The next application period is in August, 2009.

There was general discussion of follow-up with IBHE Nurse Educator Fellowship award recipients. IBHE currently surveys the award recipients at one year. ICN has the award recipients present to the ICN BOD within the 12 months after award notification. Information presented by each Fellow at the ICN BOD meeting is captured on the ICN website within the ICN minutes.

Recommendation: consult with IBHE regarding additional follow-up of award recipients, as well as the Deans/Directors of the nursing education institutions.

Recommendation: each IBHE Nurse Educator Fellowship award recipient prepare a 1 page/2-300 word abstract for the ICN website.

3. Review of ICN BOD meeting dates and locations.  
The April ICN meeting will be a status update of data collection. DCEO, IBHE, ICCB will present to the ICN BOD regarding nursing supply, demand and education projects. The data will be used to impact nursing shortage projections based on economy, enrollment, etc. The plan is also to present the new projections for the nursing shortage, as well as plans for additional data collection.
4. Student Nurse Political Action Day, March 31, 2009, Springfield, IL  
Handout: Illinois Nurses Association registration form

### **Old Business:**

1. DOL, RWJF, AARP All-country Nursing Education Capacity Summit Update  
Mary Ann Kelly from Metropolitan Chicago Healthcare Council and Linda B. Roberts are attending this conference. All 50 states were invited to send representatives to participate.

Chairperson Bromberg and Linda B. Roberts will serve on Center for Champion Nursing Committee (CCNA), to examine nursing minimum datasets and definitions. ICN data collection tools and methods will be reviewed. Thus far CCNA has responded to ICNs work on enrollment data.

A recent edition of "Nursing Outlook" cited work of the ICN in an article on various initiatives and assessment of the faculty nursing shortage. Will obtain a copy and forward for distribution.

The ICN will continue to work with all government agencies to maintain easing the nursing shortage as a priority. For example, the ICN will continue to work with DCEO to examine issues in the home health industry.

a. Simulation Asset Mapping-status update

Handouts: "IDFPR/Illinois Center for Nursing, Definitions to be used with Simulation Lab Capacity Survey 2008"

"IDFPR/Illinois Center for Nursing (ICN), Academic Institution Simulation Lab Capacity Survey (2009)"

"IDFPR/Illinois Center for Nursing (ICN), Health Care Provider Simulation Lab Capacity Survey (2009)"

Discussion

Re: Simlab capacity surveys. ICN plans to have the survey ready for distribution within the next month.

b. Communication: enhancing communication within regions and across the state, building the pipeline for Masters and Doctoral prepared faculty by developing a plan for communication and facilitation articulation between LPN, ADN, BSN and graduate programs

Discussion

Chairperson Bromberg summarized the December 4, 2008 meeting in Normal, IL. ICN BOD attended that meeting. The meeting was productive, and positive feedback has been received from participants. Attendees expressed interest in having this type of meeting again. There was discussion of articulation. It means different things at each school. There is not a consistent definition. ICN is planning to continue meetings of the various levels of nursing education

c. Toolkit, business case for increasing student capacity in Illinois Nursing Schools  
Handout: "Draft Business Case for Increasing Student Capacity in Illinois Nursing Schools" with introduction page

Background: this information was presented at the workgroup last week and it is still in draft form. The goal is to having deans and CNO's utilize a version of this document with senior administrators at an educational institution to improve nursing faculty salaries.

Discussion

Recommendation – begin with a one-page format with bullet points, individualizing the points based on the region. Include additional data as a resource.

Recommendation- expanding the projections through year 2020.

Recommendation-include community health services, long-term care, home health, etc. If the data on these additional health services providers is not obtainable, to make a very clear statement that this document only refers to

hospitals. Home care may be included in hospital data, for example, all Central Illinois home care is hospital-based.

Recommendation – clinical sites, how much do the senior administrators at an educational institution outside of Nursing know about the clinical sites. Are they aware of the potential financial impact that nursing faculty can have in positively influencing a student nurse regarding a healthcare workplace, becoming a staff nurse, and the benefits of that nurse’s salary within that region.

Recommendation: move: An Inadequate Supply of Expert Nursing Faculty to be item #1.

Recommendation: all items remain on the chart. The information is potentially useful with grant applications. Discussion included student support issues such as tutoring, mentoring, last dollar expenses.

With the current economic situation, academics need to think outside the box. There will continue to be a need to accommodate students who need a part-time, evening or weekend schedule. D. Terrell noted that CCC-Truman College received an IBHE expansion grant, and hired additional staff to accommodate students in evening classes. Because of this, more RN nurses (some 170) will now graduate in May. This benefits students who could not afford to quit day jobs.

Recommendation:

- Page 4, No. B.1. – Change wording to: “Expand resources needed to increase student capacity and retention in nursing schools.”
- No. B. 4 - delete.
- No. A.1. change wording to, “Increase supply of expert nursing faculty?” This would then match page 5, No. 2., An Inadequate Supply of Expert Nursing Faculty.
- Page 5 – include doctorate-prepared faculty. There should be a second table for this. Multiple comparisons were discussed.
- Condense material in the table to a one-page format. Provide a narrative that catches the reader’s eye and refers to the attached table. Example, Instructor/staff nurse, assistant professor/staff nurse.
- Table 2 (page 5). What is the reference for Table 2?
- There was further discussion of a need for more clarity in the legend, and also to verify figures on the tables and data for a 12 month period.
- What is the definition of Advance Practice Nurse.
- A one-page format with local data or regional template information, and then refer to the more detailed material.

Recommendation - Provide each nursing educational institution with a template for developing local data specific to their region or city, since they are different, and also assist them in determining their local area.

Recommendation-all ICN feedback will be referred back to the MCHC group working on the business case for further development.

## 2. Career Clusters

Handout: "Health Science: Therapeutic Services Career Pathway Plan of Study for Learners, Parents, Counselors, Teachers/Faculty"

### Discussion

Chairperson Bromberg reported that IBHE, ICCB, ISBE, DCEO are continuing to work on commonalities between the two nursing pilot projects at College of Du Page and John A. Logan. These two schools had noted that APN was not listed. The ICN has followed up with ICCB to integrate reference to APNs in the therapeutic services career pathway.

The handout of therapeutic services career pathway was reviewed. Discussion included that information is brief, and could mislead prospective students about what exactly might be required for eventual career goals. For a student in grade school or high school, the chart does not specify much total education will be need for certain health careers.

Recommendation: follow-up with ICCB P-20 Career Clusters regarding concerns.

BREAK 12:15 P.M.

RESUME 1:00 P.M.

Nursing refresher courses are no longer required by the Illinois Nurse Practice for a nurse who has been out of practice for a period of time to return to work. IDFPR no longer has oversight over these courses. These courses still exist and are listed on the ICN website. The schools that have refresher courses was updated in the fall, 2008. ICN is currently in the process of contacting individual schools to determine if the refresher courses are still being conducted.

Recommendation: report to the next ICN meeting the schools with current refresher courses.

## 3. Website review, conference call-12/29/09 report

### Discussion

Mary Lebold and Nancy Cutler attended the website conference call:

Some issues had previously been noted. Example: introduction to the ICN board of directors; how about photos? ICN website links directly to nursing sections within a school. Schools without websites are not listed. programs are not listed separately. The license and renewal site was reviewed, but foreign nurses need to be connected

Information about initiatives needs to be further highlighted. How can the ICN make more people aware of the site?

Recommendation: nursing educational institutions link to the ICN website, [www.nursing.illinois.gov](http://www.nursing.illinois.gov).

Recommendation - Have the ICN website address printed on license renewal envelopes. Encourage licensees to renew on-line.

Recommendation – Invite Governor Pat Quinn to attend an ICN BOD meeting.

4. Disability Education Seminar, status update

Discussion

Funding for a disability seminar at the end of March, 2009 is on hold due to general economic conditions. Restructuring the event and identifying potential sponsors, further strategic planning is needed. A suggestion was made to have part of the event be a teleconference or a webinar.

5. Data collection project, status update

Discussion

Chairperson Bromberg summarized the status of data collection. This initial project targets schools of nursing in the northeast and southern regions. The project began as a retrospective 10-year study of data to track students through employment. This request was a substantial request and the current ICCB data request is six years.

ICN has become involved in the data collection initiative to encourage participation. Only one school has so far declined to participate. ICN, ICCB, IBHE, IDES and DCEO hope to have all data by April 2, 2009 to be presented to the ICN. IBHE plans new longitudinal data collection legislation for 2013 implementation, to track students K-20 in order to determine funding. This is currently draft legislation; it has not been introduced.

## **New Business**

1. Home Health initiative

a. Conference call 12/15/08 report

Mary Lebold and Kathryn Christiansen attended the call.

Mary Lebold reported that a top issue is the aging population and the complexity of care, high tech care, in the home setting. In addition there is a broad mix of staff. Reimbursement is generally based on the same rate of pay as Medicare. There are current reimbursement issues. Travel, travel expenses and documentation continue to influence nurse job satisfaction and retention.

b. Next steps

Discussion

To analyze the nursing shortage related to home health. DCEO plans to involve a consulting agency that has expertise with asset mapping and home health programs. Then work with ICN BOD and stakeholders at a one-day conference to plan to target the shortage in home health nursing.

2. Media outreach plan

The ICN publication is still on hold due to general economic conditions. The ICN plans to produce a one or two-page informational letter for distribution. This will be sent to various partners. MCHC has offered to facilitate this process.

There were 18 presentations by the ICN in the last year with 10 different entities. The ICN was also mentioned in articles by several publications. There were three articles in the *Illinois Nurse*; one article in *MCHC Workforce*; and one article in *Nursing Spectrum*, in addition to many references to the ICN.

The meeting was adjourned at 2:15 p.m. by Chairperson Bromberg.