



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

CAMILE LINDSAY
Acting Director

Meeting: **Illinois Nursing Workforce Center**
 Meeting Date: **October 18, 2023**
 Meeting convened: **11:04 am**
 Meeting Adjourned: **1:00 pm**
 Meeting Locations: Video Conference: **Chicago only, Springfield office building closed.**

Board Members Present: **Krista L. Jones, Chairperson (remote)**
Theresa E. Towle, Vice-chairperson
Fran LaMonica, Member
Cynthia Maskey, Member (remote)
Amanda Oliver, Member
Daisy Sherry, Member

Board Members Absent: **Lynda M. Bartlett, Member**

Staff Present: **Camile Lindsay, Director of Professional Regulation Acting Director**
Michele Bromberg, Nursing Coordinator
Linda B. Roberts, Manager

Guests: **In-person: none**
Remote: ISAC: Andrea Deno
ISAC: Stephanie Schmitz-Bechteler

Topic	Action
I. Call to Order, Roll call. a. Due to unforeseen circumstances, the Illinois Department of Financial and Professional Regulation (IDFPR) Springfield office building was closed for the remainder of the week beginning end of business day October 17, 2023.	
II. Announcements, Correspondence 1. Illinois Board of Higher Education (IBHE) a. FY24 Nurse Educator Fellowship application deadline extended to Friday October 27, 2023. b. FY24 Nursing School Grant Program application deadline closed September 29, 2023. 2. Illinois Nurses Foundation annual gala, December 2, 2023, Lisle, Illinois. 3. NCSBN Next Gen Webinars LPN: October 24, 2023, 12noon-1:30pm CT and RN: October 31, 2023, 12noon-1:30pm CT. Speaker Jason A. Schwartz, MS, Director of Outreach at NCSBN. 4. RWJF/CCNA, October 31-November 1, 2023: Health Equity and Nursing Summit: Turning Commitments into Action: Washington, D. C.	

<p>III. Review and Approval of Minutes (Action): The September 13, 2023, Illinois Nursing Workforce Center Advisory Board meeting minutes. Approval of minutes deferred until the next board meeting, December 13, 2023.</p>	<p>Approval deferred</p>
<p>IV. Old Business</p> <ol style="list-style-type: none"> 1. Review revised draft Illinois Nursing Workforce Center Advisory Board meeting dates for FY24 and FY25. Discussion: Fy24 and FY25 meeting months, days, times were reviewed in detail during the September 2023 INWC board meeting. In September the board agreed to keep board meetings the same months as past years: September, October, December, February, April and June. The board moved the meeting from the second Wednesday of the month to the third Wednesday of the month beginning February 2024. Exceptions: June 14, 2024 (Friday) and May 14, 2025 (second Wednesday of the month). -Today’s discussion brief general review of FY24 and FY25 meeting dates and to continue the meeting time of 1:00 a.m. to 1:00 p.m. Per State of Illinois policy board meetings are in-person. 	
<p>11:30am: Reorder agenda to New Business</p> <p>V. New Business</p> <ol style="list-style-type: none"> 1. Illinois Student Assistance Commission (ISAC), Nursing Education Scholarships. Presentation by ISAC: Andrea Deno, BA, Program Development Coordinator and Stephanie Schmitz-Bechteler, PhD. Managing Director, Program Services and Compliance. Brief review of ISAC, detailed discussion of the 2022-2023 transition of the Illinois Nursing Education Scholarship Program transition from the Illinois Department of Public Health to ISAC based on legislation. ISAC funding of NESP is from Illinois LPN, RN, APRN, FPA-APRN licensure and license renewal fees. The annual application period is March 1 – April 30. Changes discussed, the annual report will be available in December 2023. A link to this annual report with detailed information will be shared with INWC board members. Questions asked and answered. 	
<p>Reorder agenda to Board Liaison time: M. Bromberg</p> <p>-Michele Bromberg, IDFPR Nursing Coordinator introduced Camile Lindsay, IDFPR Division of Professional Regulation Acting Director Acting Director Lindsay was welcomed, brief introduction amongst board members.</p>	
<p>Reorder agenda, return to Old Business</p> <ol style="list-style-type: none"> 2. Review of the 2022 APRN draft report. The format of the APRN and FPA-APRN reports are similar to the RN report. Since the last meeting the report has been revised based on input from INWC board members. The added Appendices are the age tables and the number of APRNs per county. 3. Review of the 2022 FPA-APRN draft report. 	

<p>Similar to the APRN report, since the last meeting the report has been revised based on input from INWC board members. The added Appendices are the age tables and the number of APRNs per county.</p> <p>Discussion: included that certain questions need to be revised to obtain additional information, for example, APRN certification, ANCC certification. Review of questions for all the surveys will begin during the next, December 2023 board meeting.</p> <p>Discussion: review the “Key Findings” page of each report, discuss some rewording including that the age of survey respondents is, in general, older than what is in the IDFPR Active licensee database for licensed nurses. At this time also review revised RN report key findings; clarifications recommended.</p> <p>-While formal approval of APRN and FPA-APRN reports is deferred to the December 13 board meeting. In general, the board members support the current version of both reports.</p>	
<p>V. New Business</p> <p>2. Strategic Planning</p> <p>Brief review of HB1615/225 ILCS 65/75-10. This recent legislation includes that the Nursing Workforce Center develop a strategic plan.</p> <p>Review the documents from 2019, including priorities as per statute and subsequent goals, objectives. Also briefly review HB1615 legislation, and Logic Model of strategic planning documents. Will have strategic planning added to each future agenda. 2019 was the most recent year the INWC completed a strategic plan, prior to the 2020 COVID-19 pandemic.</p> <p>-Survey requirements, the supply survey since 2014 includes the National Forum of State Nursing Workforce Centers Minimum Supply Data Set questions. The demand survey will need to follow-up with appropriate IDFPR staff regarding a RFP for collecting Illinois demand data as required per legislation.</p> <p>-Requires the Center to report to the Governor, the President of the Senate, and the Speaker of the House of Representatives with recommendations by no later than December 31, 2029.</p>	
<p>VI. Chairperson Report</p> <p>1. Chairperson Report</p> <p>-Most of the items in the Chairperson report have been discussed in other sections. A reminder to share and encourage registering for the NCSBN Next Generation NCLEX® examination webinars, which will be taped and available on the IDFPR YouTube as a resource. -The Public Health Nurse Leaders Workgroup, a recent conversation with S. Swider to continue to move community health forward.</p> <p>-RWJF/Robin Hannon final grants: 2 final grants to be completed by the end of 2023.</p> <p>-plan to send the “key findings” section of each report to the Illinois Nurses Foundation as a possible article for publication in the next issue of Nursing Voice which will be distributed December 2023. Will put at the bottom of each page that the full report will be available after the next INWC board meeting December 13, 2023.</p>	

<p>VII. Board Liaison Time</p> <p>1. Illinois Nursing Workforce Center Manager Report, L. B. Roberts -Most of the items have been discussed in other sections. Data: continue to revise RN, APRN, FPA-APRN reports; begin LPN data analysis and report. IBHE: continue to highlight the opportunity for nursing faculty to apply for the fellowship through 10/27/23. Fellowship recipients and grant recipients are routinely announced in December. Appointments: will follow-up with Acting Director Lindsay about applications recently received.</p> <p>2. M. Bromberg, IDFPR Nursing Coordinator -Board of Nursing, their next meeting is Nov 3, they too are meeting in-person Chicago-Springfield. -Annual Board of Nursing pre-licensure school of nursing annual survey is currently being conducted with the 138 pre-licensure programs. Almost all of the programs have turned in the reports which are being reviewed.</p>	
<p>IX. Public Comment</p> <p>Request comments – The Chair asked if there were questions, comments at 12:59 p.m.</p>	No responses
<p>X. Adjournment</p> <p>The next meeting of the Illinois Nursing Workforce Center will be Wednesday, December 13, 2023, 11 a.m. Board members will attend in person at either the IDFPR Chicago or Springfield offices.</p>	
<p>Motion for adjournment made/second: T. Towle/D. Sherry.</p>	There being no further business to be brought before the Board, the meeting adjourned at 1:00 pm

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Amanda Oliver, Oak Forest, IL; Daisy Sherry, Darien, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) (formerly the Illinois Center for Nursing) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <https://nursing.illinois.gov>