

# Minutes

Meeting: **Illinois Nursing Workforce Center**  
 Meeting Date: September 7, 2022  
 Meeting convened: 11: 11 am  
 Meeting Adjourned: 1235 pm  
 Meeting Locations: Video Conference: Remote

Board Members Present: Krista L. Jones, Chairperson  
 Theresa E. Towle, Vice-chairperson  
 Lynda M. Bartlett, Member  
 Fran LaMonica, Member  
 Cynthia Maskey, Member  
 Amanda Oliver, Member

Board Members Absent: None

Staff Present: Linda B. Roberts, Manager  
 Michele Bromberg, Nursing Coordinator

Guests: None

This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act (5 ILCS 120/7) that an in-person meeting is not practical or prudent because of a disaster.

Topic	Action
<b>I. Call to Order</b>	Meeting called to order
Reorder agenda to begin with Announcements and defer action items until a quorum is present.	
<b>II. Announcements</b>	
<ol style="list-style-type: none"> <li>1. COVID-19 Illinois Department of Public Health (IDPH) update: Covid-19 community level is classified as low, medium, or high. Counties around Chicago, Peoria and Springfield are classified as “medium”; counties far NW by Dubuque Iowa, Illinois counties far south, far east by Indiana parallel to Indianapolis are high as are far west Adams and Pike counties are high. The rest of Illinois counties are classified as medium or low number of cases. The COVID-19 subvariant, Omicron BA.2, is 86% of the Illinois cases. Data on new cases acts as an early warning indicator of potential increases in health system strain in the event of a COVID-19 surge or new variant.</li> <li>2. ANA-Illinois/Illinois Nurses Foundation (INF) 40-under-40 Recognition Event, September 22, 2022, Doubletree by Hilton Lisle/ Naperville, Illinois.</li> <li>3. Chicago Welcome Back Center is a partnership between the Chicago Bilingual Nurse Consortium (CBNC) and CCC-Richard J. Daley College. The Center’s inaugural event was August 16, 2022. The Welcome Back Center is an information, resource, and network center for internationally trained nurses and health professionals who would like to enter the healthcare sector in the U. S.</li> <li>4. The Illinois Board of Higher Education (IBHE) FY23 Nurse Educator Fellowship application deadline is September 30, 2022.</li> </ol>	

5. The Illinois Board of Higher Education (IBHE) FY23 Nursing School Grant Program application is deadline October 31, 2022.

### III. New Business

#### 1. Review of statute and Illinois Open Meetings Act

- Illinois Nurse Practice Act, Article #75: The Illinois Nursing Workforce Center:  
Purpose: to address issues of supply and demand in the nursing profession, including issues of recruitment, retention, and utilization of nurse manpower resources.  
Objectives or primary goals of the Center: to develop a strategic plan for nursing manpower in Illinois by selecting priorities that must be addressed; to convene various groups of representatives to review and comment on data analysis; to recommend systemic changes including strategies for implementation of recommended changes; to enhance and promote recognition, reward and renewal activities. The Center will propose and create reward, recognition and renewal activities for nurses, promoting media and positive image-building efforts for nursing
- Open Meetings Act: including rules for conducting meetings, facilitating public access to board meetings. This includes publicly posting the agenda in advance; participation: must ask for public comment during each meeting. If there is a Board subcommittee, the members on this committee must number less than a quorum of members. Meetings are to be in-person/videoconference; during COVID-19 pandemic the Governor, on a monthly basis, has issued a disaster declaration, which offered boards the opportunity to meet by Webex. The Illinois Nursing Workforce Center is a health policy board located in IDFPR.

#### 2. Election of Officers, Chairperson and Vice Chairperson

- Statute requires State board of directors' election of officers to occur during the first meeting of the fiscal year.
- The Nursing Workforce Center has two officers: chair and vice-chair. Brief discussion included current board members interested in serving as chair or vice- chair. K. Jones offered to continue to serve as chair and T. Towle offered to continue to serve as vice-chair. Vote delayed until a quorum present.

#### 3. Approval of FY24 meeting dates

Discussion: keep board meetings during the same months as past years. Maintain meetings, on Wednesdays, 11am-1pm, September, October, December, February, April, May and June. During the review of FY24 meeting dates, discussion included moving the June 12, 2024, meeting date as there is a religious holiday on June 12 and 13, 2024. Agreement to keep the meeting on the same week, but to move it to Friday, June 14, 2024, 11am-1pm Vote deferred until a quorum is present.  
Proposed FY24 board meeting dates: September 13, 2023; October 18, 2023; December 13, 2023; February 14, 2024; April 10, 2024, and June 14, 2024.

### IV. Old Business

#### 1. Robert Wood Johnson Foundation (RWJF): Future of Nursing 2020-2030: Charting a Path to Achieve Health Equity

- Next national meeting: a hybrid meeting including virtual streaming, is planned for Thursday December 1, 2022, at the AARP headquarters in Washington, D. C. Meeting focus will be on advancing equity in health care workforce decisions, private-sector policies, and championing nurses from underserved communities in leadership positions, especially in health systems and academia. The Illinois Healthcare Action Coalition (IHAC)

can send 2 or 3 representatives. Discussion: depending on the time commitment, K. Jones, T. Towle and A. Oliver volunteered to attend representing Illinois. Will contact IHAC co-leads, ANA-Illinois and IONL to finalize state representation.

- The Illinois Coalition of Nursing Organizations (ICNO) met by Zoom on August 16, 2022. Discussion included current association activities, priorities – including potential legislative priorities. Concern was expressed about nurses’ image and potential social media projects supporting nurses, nursing. A request was again made for associations to submit a report of association priorities, activities, etc., framed in a few of the Robert Wood Johnson Foundation (RWJF) Future of Nursing (FON) 2020-2030 nine recommendations including impact on social determinants of health, sustaining, and increasing diversity, removing barriers to practice, valuing nurses’ contributions. The summary report from ICNO members that will be submitted to RWJF has not yet been finalized.

**V. Reports**

1. Chairperson Report: RWJF info is above, which that includes ICNO information.
  - ICNO – as described above, discussion of current activities, completion of the RWJF CCNA FON requested survey for a state report and briefly describe if the ICNO member associations will be bringing or supporting legislation this next year.
  - Webinars focusing on Illinois graduate nursing education programs preparing nursing faculty. Plan to begin 60-minute lunch-and-learn webinar programs in October 2022, then every other month: December, February, April, June. Nursing Workforce Center to host, begin with 5-7 minutes describing resources available on the IDFPR nurses page and INWC website. Each graduate nursing education program to have a faculty member present about the program, such as entry, length of time until completion, degree achieved or if it is a certificate program. There are 18 schools with graduate nursing education degree; other graduate programs usually offer a 2-semester certificate for the nurse with a graduate degree to be able to teach. Webinars will be taped and available by U-tube. Each presentation, schools presenting will be from across the state of Illinois.
  - The Public Health Nursing Leaders (PHNL) information below was reviewed and briefly discussed.
2. Illinois Nursing Workforce Center Manager Report
  - National Forum State Nursing Workforce Centers: evaluations for the annual conference held in June were overwhelmingly positive. Next year the conference will be in Washington, D. C. in June 2023.
  - Data collection: IDFPR will conduct an Eblast to Illinois RNs, APRNs, FPA-APRNs in early to mid- October requesting voluntary survey participation.
  - Outreach:
    - National Black Nurses Association annual meeting, July 18 and 19, Chicago, IL.
    - Chicago Nurse Expo, August 13, Tinley Park, IL, exhibit table, share INWC and IDFPR information, including nurse license renewal resources.
  - Other: there are other projects that will be brought forward future meetings
3. Nursing Organization updates:
  - Public Health Nurse Leaders Workgroup (PHNL): the 6 projects currently funded, have begun this Fall 2022 semester. Lewis University (2 separate grants), McKendree University, University of Illinois-Chicago, University of Illinois Champaign-Urbana Campus, Western Illinois University; the Illinois Nurses Foundation (INF) is the fiscal agent.
  - Illinois Nurses Foundation (INF): A. Buechel: 40-under 40 annual recognition event is on September 22, 2022, Doubletree by Hilton Lisle/ Naperville, Illinois. The annual fundraiser dinner will be held in-person Saturday December 3 evening at the Doubletree by Hilton Lisle/Naperville, Illinois.

<ul style="list-style-type: none"> <li>• Illinois Coalition of Nursing Organizations – information presented earlier.</li> </ul> <p>4. Nursing Coordinator: Michele Bromberg</p> <ul style="list-style-type: none"> <li>• The Board of Nursing is conducting the annual mandatory pre-licensure nursing education survey which was distributed to the 134 pre-licensure programs late August.</li> <li>• The Board of Nursing continues the follow-up of pre-licensure schools of nursing that are on probation due to less than standard annual pass rate.</li> <li>• National Council State Boards of Nursing (NCSBN), the annual meeting was in August, Illinois was represented by board members and M. Bromberg.</li> <li>• RN, APRN, FPA-APRN license renewal was completed August 31, 2022. At this time, late license renewal, go to the IDFPR Nurses page, the renewal icon, and complete late renewal online including paying the late fee.</li> </ul>	
<p><b>VI.</b> Declaration of a Quorum at 12:20 pm when board member L. Bartlett joined the Webex meeting</p>	
<p><b>VII. Action Items:</b></p> <p>1. Approval of Minutes (Action): A motion was made/seconded to approve both the April 13, 2022, and the June 15, 2022, Illinois Nursing workforce Center Advisory Board meeting minutes: F. LaMonica/T. Towle move to approve both April and June meeting minutes.</p> <p>2. Election of Chair and Vice-Chair - Krista Jones self-nominated to be Chair - Theresa Towle self-nominated to be Vice-Chair</p> <p>Motion was made/seconded: C. Maskey/L. Bartlett for K. Jones as Chair and T. Towle as Vice-Chair of the Illinois Nursing Workforce Center.</p> <p>3. Motion to approve FY 24 Board meeting dates as amended: Proposed FY24 board meeting dates: September 13, 2023; October 18, 2023; December 13, 2023; February 14, 2024; April 10, 2024, and June 14, 2024. Motion was made/seconded: C. Maskey/A. Oliver to approve the FY24 Illinois Nursing Workforce Center Advisory Board meeting dates as amended.</p>	<p>Approve both the 04/13/22 meeting minutes and the 06/15/22 meeting minutes.</p> <p>Board members individually voted approval for K. Jones as Chair and T. Towle as Vice-Chair.</p> <p>Board members voted to approve FY24 meeting dates as amended.</p>
<p><b>VIII. Public Comment</b> Comment was requested</p>	<p>No comment</p>
<p><b>IX. Adjournment</b> The next meeting of the Illinois Nursing Workforce Center will be Wednesday, October 19, 2022. Motion to Adjourn: move/seconded: T. Towle, A. Oliver moved to adjourn the Illinois Nursing Workforce Center Advisory Board meeting.</p>	<p>Board members voted agreement to adjourn.</p>
	<p>There being no further business to be brought before the Board, the meeting adjourned at 1235 pm</p>

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Amanda Oliver, Oak Forest, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) (formerly the Illinois Center for Nursing) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <http://nursing.illinois.gov>