

# Minutes

Meeting: **Illinois Nursing Workforce Center**  
 Meeting Date: September 9, 2020  
 Meeting convened: 11:04 am  
 Meeting Adjourned: 12:10 pm  
 Meeting Locations: Video Conference: Remote

Board Members Present: Linda D. Taylor, Chairperson  
 Lynda M. Bartlett, Member (beginning 12noon)  
 Laura W. Bernaix, Member  
 Krista L. Jones, Vice-chairperson  
 Cynthia Maskey, Member  
 Marsha A. Prater, Member  
 Theresa E. Towle, Member

Board Members Absent: Susan Edamala, Member  
 Staff Present: Linda B. Roberts, Manager  
 Michele Bromberg, Nursing Coordinator

Guests: None

In accordance with the provisions of Governor JB Pritzker’s Executive Order 2020-07 issued on March 16, 2020, the Board will meet remote via an interactive webinar, which may also be accessed telephonically. That Order provided that a public body may convene a properly noticed meeting with any number of members physically present or no members physically present, so long as the total participating members constitute a quorum. Please note that this meeting will be conducted remotely, and that members of the public are encouraged to attend by accessing the meeting via the interactive webinar.

Topic	Action
<b>I. Call to Order</b>	Meeting called to order by L. Taylor, Chairperson
Review Rules a. Mute, all participants will be placed on mute when the meeting begins b. Unmute yourself when it is your time to present or when you wish to speak	
<b>II. Declaration of a Quorum at 11: 04 am</b>	L. Taylor declares quorum
<b>III. Approval of Minutes (Action)</b> Approval of the June 17, 2020 Illinois Nursing Workforce Center Advisory Board meeting minutes. Motion was made/seconded: C. Maskey/T. Towle to approve the June 2020 meeting minutes.	June 2020 minutes approved
<b>IV. Announcements</b> 1. COVID-19 Illinois Department of Public Health (IDPH) update 2. IDFPR RN and APRN renewal deadline extended to September 30, 2020 3. IBHE FY21 Nurse Educator Fellows grant application portal open through September 30, 2020 4. IBHE FY21 Nursing Education grant application portal open through September 30, 2020 5. Illinois Nurses Foundation 40-under-40 virtual annual recognition ceremony, September 17, 2020; Fred from the morning show of KISS 103.5FM will be the announcer	
<b>V. Reports</b> a. Chairperson Report i. IDPH Diversity in the Healthcare Workforce Task Force, healthcare workforce is inclusive of nurses, physicians, pharmacists, therapists. This task force meets	

<p>quarterly, one meeting has been held thus far this year. There are three subgroups, each with a specific focus.</p> <p>ii. FY22 draft Nursing Workforce Center Advisory Board meeting dates. Brief discussion: consensus to continue meeting at 11am /CT on the second Wednesday of the month, except in October and June; agree no board meeting in July and August. Meet September and October, then every other month beginning in December. FY 22 draft meeting dates:</p> <p>September 08 2021  October 20 2021  December 08 2021  February 09 2022  April 13 2022  June 15 2022</p> <p>Motion was made/seconded: T. Towle/K. Jones to approve FY22 Nursing Workforce Center Advisory Board meeting dates.</p>	<p>FY22 meeting dates approved: 9/8/21, 10/20/21, 12/8/21, 02/9/22, 04/13/22, 06/15/22</p>
<p><b>Reorder the agenda: Section VII: New Business</b></p>	
<p><b>VII: New Business</b></p> <p>Election of officers: Chairperson and Vice-chairperson  Brief discussion of roles, board members thank chair and vice-chair for their work. L. Taylor stated interested in continuing as chair. K. Jones nominate L. Taylor for Chair; L. Taylor nominate K. Jones as Vice-Chair. Vote: unanimous for L. Taylor as Chair and unanimous for K. Jones as Vice-chair of the Nursing Workforce Center Advisory Board.</p>	<p>L. Taylor elected as Chairperson.  K. Jones elected as Vice-chairperson.</p>
<p><b>Reorder the agenda: Return to Section V: Reports</b></p>	
<ul style="list-style-type: none"> <li>• Illinois Nursing Workforce Center Manager Report <ul style="list-style-type: none"> <li>• Status of Illinois Nursing Workforce Center RN and APRN data collection with license renewal. The voluntary post-individual on-line license renewal surveys continue through the extended renewal deadline, September 30, 2020. RN Survey response, if it continues at the current rate will be approximately 24%.</li> <li>• National Forum of State Nursing Workforce Centers, a group is working on a nursing workforce pipeline document, at this time it is qualitative collection from the states.</li> <li>• Appointments, there are 3 vacancies, 3 applicants have been interviewed. Reappointment notices and request for updates in information were recently distributed to board members.</li> </ul> </li> <li>• Nursing Organization updates <ul style="list-style-type: none"> <li>• Public Health Nurse Leaders: <ul style="list-style-type: none"> <li>• Article submitted to <i>Public Health Nursing Journal: Academic practice partnerships: a review of a statewide population health nursing leadership initiative</i></li> <li>• October 29, 12 noon CT. Webinar: Advocacy: Public Health Nurses Advocating for Public Health Nursing: Creating Change. Speakers: Robin Hannon (RWJF grant PI), Dr. Karen Kelly, Dr. Glenda Morris-Burnett. Free 1 hour CE; will distribute registration as soon as link available.</li> </ul> </li> </ul> </li> <li>• Nursing Coordinator <ul style="list-style-type: none"> <li>• The Illinois Board of Nursing is next scheduled to meet September 11, 2020. The pre-licensure nursing education programs will describe in the annual report revisions that have been made, for example with use of simulation, since COVID-19 restrictions. Anecdotally have heard some programs continue to struggle to find clinical partners, clinical sites for students. Discussion regarding pre-licensure nursing students and clinical sites. M. Prater noted</li> </ul> </li> </ul>	

<p>that Memorial Hospital in Springfield, Illinois considers nursing students essential, and is accommodating 450 students this next year. She also noted that, the geography of one previous clinical site, it is difficult to accommodate 10 students due to due to COVID-19 restrictions. Everything is different, but through hard work and partnerships, nursing students are accommodated. L. Bernaix, pre-licensure students at SIUE have clinicals in Illinois or Missouri. Brief discussion of nursing post-licensure residencies; it is becoming more standard in the 200 Illinois hospitals.</p> <ul style="list-style-type: none"> <li>National Council State Boards of Nursing (NCSBN) update. The annual meeting was in August, agenda was limited. All NCLEX® test sites are open, operational.</li> </ul>	
<p><b>VI. Old Business</b></p> <p>Task force - Academic-practice partnerships – new opportunities</p> <p>The group met August 17. Review of Rutgers program transitioning staff nurses from another unit to the operating room. This program works with an academic partner, does not use hospital staff education department. Support for preceptors, managers, staff transitioning. Initial results: less turnover, more rapid skills acquisition. Additional discussion: transition of COVID-19 new graduates transition to practice settings. Will continue to explore how the Nursing Workforce Center (INWC) can partner with other nursing organizations to impact this process. Plan: contact Illinois Coalition of Nursing Organizations, Illinois Organization of NURSE Leaders, ANA-Illinois. Invite to the next INWC board meeting.</p>	
<p><b>VII. New Business</b></p> <p>1. Brief orientation, review open meetings act, mission of Department of Financial and Professional Regulation, mission of the Division of Professional Regulation; Nurse Practice Act, Article 75: The Nursing Workforce Center; sections of the IDFPR Board Member Handbook, which is currently under revision, including role of board member, meeting rules. Questions asked and answered.</p>	
<p><b>VIII. Public Comment</b></p>	None
<p><b>IX. Adjournment</b></p> <p>The next meeting of the Illinois Nursing Workforce Center will be Wednesday, October 21, 2020. Motion was made/seconded: C. Maskey/K. Jones to adjourn.</p>	Approved
	There being no further business to be brought before the Board, the meeting adjourned at 1:10 pm

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Laura Bernaix, Edwardsville, IL; Krista Jones, Broadlands, IL; Cynthia Maskey, Springfield, IL; Marsha Prater, Springfield, IL; Linda Taylor, Rockford, IL; Theresa Towle, Tinley Park, IL.

The Illinois State Healthcare Action Coalition (IHAC) was convened to advance *The Future of Nursing: Campaign for Action™*, a collaboration created by the Robert Wood Johnson Foundation and the AARP Foundation <http://championnursing.org/>.

The Illinois Nursing Workforce Center (INWC) (formerly the Illinois Center for Nursing) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <http://nursing.illinois.gov>