



**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**

**BRUCE RAUNER**  
 Governor

**BRYAN A. SCHNEIDER**  
 Secretary

**JESSICA BAER**  
 Acting Director  
 Division of Professional Regulation

**MINUTES ADVISORY BOARD FOR THE ILLINOIS CENTER FOR NURSING MEETING**

June 8, 2016

11:00 A.M., Wednesday

Location:

JR Thompson Center  
 Division of Professional Regulation  
 100 W. Randolph Street  
 9th Floor, Room #9-035  
 Chicago, Illinois 60601  
 And  
 320 W. Washington Street, #258  
 Springfield, IL 62786

ICN Board Members Present:

- Maureen Shekleton, Chair
- Carmen Hovanec, Vice Chair
- Corinne Haviley
- Julie Bracken
- Kathleen Delaney
- Donna Hartweg
- Mary Lebold
- Janet Krejci (phone)\*
- Marsha Prater
- Deborah Terrell

Excused Absence: Donna Meyer

\*phone participation not counted as part of the quorum

Guests:

Chicago:

Michele Bromberg, Nursing Coordinator, IDFPR/Illinois Department of Financial and Professional Regulation

Toni Scott, Kaplan University DNP student

Chicago: ICN staff: Linda B. Roberts

Springfield- DNP students: Karen Baur, Rebecca Vortman

Topic	Action
<b>I. Call to Order and Declaration of Quorum</b>	Quorum declared
10:05 am, Declaration of a quorum	
Welcome, introductions IL Center for Nursing Board members, guests	

<p><b>II. Approval of Minutes</b> Approval Minutes: ICN Business Meeting 4/13/16 M/S/V: D. Hartweg move, M. Lebold second</p>	<p>Action: approved</p>
<p><b>III. Reports</b></p> <ol style="list-style-type: none"> <li>1. Manager’s Report (LBRoberts) <ol style="list-style-type: none"> <li>a. National Forum State Workforce Centers annual meeting April 27-29, 2016, Orlando Florida. LBRoberts was on planning committee, recruited keynote Greg Martin/PCORI, moderated a panel on diversity, presented collaboration between Illinois Center for Nursing and Illinois Board of Higher Education on Nurse Faculty Fellows recognition program and was responsible for continuing education credits that were sponsored by the Illinois Nurses Foundation.</li> <li>b. NOBC/Nursing on Board Coalition – Their goal is to improve the health of communities and the nation through the service of nurses on boards and other bodies. NOBC collects individual names of nurses on boards – the definition is broad, however when inputting the type of board the options are limited. Plan: CC: ANA-IL, IONL and ICN to discuss interests, issues, and to target a liaison for NOBC and Illinois. IONL has partnered with Sentergroup, Inc. and hired a M. Goldberg as ED.</li> <li>c. Data collection with 2016 RN and APN individual on-line licensure renewal; RN response was less than 2014 and APN response was limited. Discussion: RN survey, the request for participation was not directly under the receipt like it was in 2014, one had to scroll down to find it. Plan: ICN Data team to review data and prepare a limited report on the data by the end of the summer; more detailed review of data and comparisons with 2014 report will require access to consultants, after the State of Illinois budget is passed Discussion: APN response rate limited – APNs were able to renew their license prior to renewing RN license, and were not able to return to APN receipt where link for access to survey completion Plan: request redistribution of survey to APNs by email, ask if they did not fill out survey with on-line license renewal please complete the survey. Notification of licensure: Joint Commission on Accreditation of Healthcare Organizations requires notification of valid licensure from a primary source – why most employers do not accept the IDFPR receipt of license renewal as proof of relicensure.</li> <li>d. Board of Nursing/BON Annual Survey – a DNP student is currently working with ICN and the BON reviewing the annual mandatory data and will create a report by Fall 2016. Discuss: suggest comparison of education programs, numbers of students, retention rate, graduation rate, diversity of students, faculty, numbers of FT and PT. Plan: invite DNP student to report to the September ICN Board meeting.</li> <li>e. IDPH: Center for Rural Health Nursing Education Scholarship Program/NESP: as of 6/2/16: per Deputy Director B. Dart: upon further review IDPH will only be supporting pre-licensure nursing education students based on their interpretation of the definitions; neither BSNc nor graduate nursing education will receive funding this year, the funds will be distributed to pre-licensure scholarship applicants. IDPH will introduce legislation to amend this definition and submit revision to Rules. Plan: notify IDPH that the ICN BOD has expressed concern about the unilateral decision to not fund graduate nursing education. IDPH Medication Aides: review of the applications including resolving few outstanding deficiencies. Also working with the test vendor to set up the exam process for the individual applicants, and forms for the applicants should be available in the near future. Facilities that will participate in the pilot program will be posted on the Department’s website and made available to the public.</li> </ol> </li> </ol>	

<p>f. Chairperson’s Report (M. Shekleton)</p> <ul style="list-style-type: none"> <li>• IL Coalition of Nursing Organizations, nurse practice act sunset preparations continue; the next meeting in July; Bloomington, IL, Holiday Inn Express.</li> <li>• PHNL – Robin Hannon represents Illinois; the proposed project was funded by Robert Wood Johnson Foundation/RWJF, \$5,000 – to promote and strengthen partnerships with local health departments and nursing schools. The plan was modified due to protracted budget impasse: this year 3 pilot projects will receive technical support and some funding; plan state-wide funding in Fall 2017.</li> </ul> <p>3. Board of Nursing Report (M. Bromberg)</p> <ul style="list-style-type: none"> <li>• Nursing Enhanced Compact – did not pass this year in IL; __states have passed</li> </ul>	
<p><b>Break (11:15am-11:44am)</b></p>	
<p><b>IV. Old Business</b></p> <p>1. Strategic Planning (M. Shekleton)</p> <ol style="list-style-type: none"> <li>a. Briefly review SWOT analysis from 4/13/16 ICN Board meeting</li> <li>b. Review crosswalk of grid of ICN Nurse Practice Act statute and ICN Boards</li> <li>c. Review priority recommendations from 4/13/16 ICN Board meeting</li> <li>d. Create 1 year, 5 year timeline, expected outcomes</li> </ol>	
<p><b>IV. Old Business Review Crosswalk NPA and ICN goals</b></p> <p>Discussion: review crosswalk of grid of ICN Nurse Practice Act/NPA statute and the ICN goals. Discussion included to delete goals that repeat statute, review past ICN projects that reflect activities in support of various goals and to clarify language.</p> <p>Plan: final approval of ICN Mission, Vision, Goals at the September 2016 meeting; plan further define timeline at next meeting, hopefully the State of Illinois will have passed a budget to support activities.</p>	
<p><b>IV. Old Business</b></p> <p>Review priority recommendations from 4/13/16 ICN Board meeting; consensus that activities are to support these three priority recommendations for FY2017.</p>	
<p><b>IV. Old Business – Priority Goals</b></p> <p>Discuss activities to capture the demand for different nursing occupations across various work settings and begin to develop a model for Illinois.</p> <p>Demand data: explore options to obtain access, to collect information and to develop a conceptual framework; determine the type of data to request from employers.</p> <ul style="list-style-type: none"> <li>• Health Resources and Services Administration/HRSA model and Maryland model are both acute care focus and not recent</li> <li>• What metrics are currently used by employers</li> <li>• Work plan and timeline</li> </ul> <p>Plan: K. Delaney to summarize data available on HRSA website, including state data  C. Haviley to reach out to T. Anen/Metropolitan Chicago Healthcare Council-Illinois Hospital Association, Illinois Organization of Nurse Leaders  M. Prater to collaborate with C. Haviley on draft metrics commonly used  NORC at the University of Chicago was also mentioned as a potential resource  <a href="http://www.norc.org/Pages/default.aspx">http://www.norc.org/Pages/default.aspx</a></p>	
<p><b>IV. Old Business- Marketing of ICN</b></p> <p>Discuss a potential article:</p>	

Focus: movement of RNs to ambulatory care, how are we preparing RNs for the shift to non-acute care areas and what do the recent RN survey data tell us about workforce and changes. For example, there have been recent articles in Crain's regarding the pull out of insurers from ACA – with healthcare transformation who is caring for the number of those that don't have insurance.	
<b>IV. Old Business- Collaborating on the Culture of Health</b> Discussion: many successful programs over the past few years, including with the IL Healthcare Action Coalition, diversity forums, ICN strategic partner meeting Sept 2014. Plan: collect meeting costs including those associated with IHAC grant for review at next ICN BOD meeting	
<b>VI. New Business</b> None	
<b>VII. Public Comment</b> None	
<b>VIII. Adjournment</b> 1:47 pm, motion to adjourn, M/S/V	Action: Adjourn
Next meeting: Wednesday, September 14, 2016	
<b>Appendix #A:</b> Priority Recommendations and SWOT Analysis	

## **Appendix #A**

### **IDFPR/Illinois Center for Nursing Board of Directors Strategic Planning June 8, 2016 Board of Directors meeting**

#### **Priority Recommendations - Summary of SWOT analyses completed 4/13/16**

- a) Translate and select the Center's research findings into priorities to be addressed within the state: articles, webinars, etc
- b) Serve as a liaison to interpret the impact of health care trends and professional nursing issues on the citizens of Illinois: planning for the nursing workforce needed to meet health care demands created by population shifts and health care transformation
- c) Collaborate with stakeholders to promote the culture of health in the State of Illinois

#### **SWOT of environment to facilitate ICN work, the future of ICN**

##### Chicago:

S: staff: LBRoberts, M. Bromberg, current data being collected, collaboration with nursing organizations

W: lack administrative assistant, resources

O: strengthen partnerships with nursing specialty organizations, expand data information

T: lack budget support, lack other funding

##### Springfield:

S: IDFPR support, collaboration with other state agencies and nursing organizations, the board members are smart , connected and from diverse positions and areas of the state

W: lack budget, many current board members have served multiple terms, no recent analysis of skills needed from board members, no formal mechanism to report to the legislature, a lack of awareness and visibility of ICN, need to strengthen partnerships with other state agencies

O: culture health theme with RWJF, increase board diversity (gender, race, ethnic, age), NPA 2017 sunset, relations IHAC and other health care organizations

T: Nurse Practice Act sunset, state budget, pending legislation