



**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**

**PAT QUINN**  
 Governor

**MANUEL FLORES**  
 Acting Secretary

**JAY STEWART**  
 Director  
 Division of Professional Regulation

**ADVISORY BOARD FOR THE ILLINOIS CENTER FOR NURSING**

Illinois Center for Nursing  
 Advisory Board Meeting  
 09:30 A.M., Thursday, October 3, 2013

Locations:

JR Thompson Center  
 Division of Professional Regulation  
 100 W. Randolph Street  
 9<sup>th</sup> Floor, Room #9-375  
 Chicago, Illinois

320 W. Washington Street  
 Division of Professional Regulation  
 Second Floor, Room #258  
 Springfield, IL

ATTENDANCE

ICN Board Members:

Present: Springfield:

Donna Hartweg, Chairperson  
 Janet Krejci

Excused Absence:

Nancy Cutler  
 Marsha Prater  
 Donna Meyer  
 Carmen Hovanec  
 Deborah Terrell

Present: Chicago:

Maureen Shekleton, Vice-Chairperson  
 Julie Bracken  
 Kathleen Delaney  
 Mary Lebold

Guests (Springfield): Karen Kelly, President ANA-Illinois  
 Guests (Chicago): Michele Bromberg, IDFPR Nursing Coordinator  
 ICN Staff: Chicago: LBRoberts

D. Hartweg called meeting called to order at 09:40am

Topic	Discussion	Action
Announcements: Welcome, introductions	Introductions of Illinois Center for Nursing Board members, including Janet Krejci and Kathleen Delaney, newest members. Introduction of guests, begin with attendees in Chicago, then Springfield. A quorum was present.	
	Review Illinois Center for Nursing (ICN) meeting dates for FY 2014 and FY2015. After brief discussion, no change in dates.	

	Approval of Minutes September 12, 2013 as amended with editorial corrections to names; M. Shekleton moved, J. Bracken second - approved.	Minutes approved - M/S/V
	Legislative update: focus on health insurance exchange: Get Covered Illinois and the state web site to enroll in the exchange at <a href="http://www.getcoveredillinois.gov">www.getcoveredillinois.gov</a> as well as the state Get Covered Illinois Help Desk phone number 866-311-1119	
	Communications: ICN Board member information is on the ICN website – revised document reflecting new members and the legislative change of an elected chair and vice chair will be distributed to all board members to update.	
	Upcoming meetings, including- -October 19, STEMfest at NIU, DeKalb, IL -October 22, Communication Inequalities & Health Disparities UIC, Chicago, IL -October 26, ANA-Illinois Membership Assembly, Normal, Illinois -October 26, Illinois Nurses Foundation, Normal, IL -December 7, Illinois Nurses Foundation Holiday Fundraiser, Alsip, IL	
	<p>Illinois Board of Higher Education (IBHE) Nurse Educator Fellowship applications – deadline to submit application is October 25, 2013 This program helps to ensure the retention of well-qualified nursing faculty at institutions of higher learning by providing a one-time salary supplement; 22 awards will be available. The IBHE website, tab: Grants: <a href="http://www.ibhe.state.il.us/Grants/default.htm">http://www.ibhe.state.il.us/Grants/default.htm</a></p> <p>IBHE Nursing Expansion and Improvement Grant applications – deadline to submit is October 31, 2013. The purpose of the Nursing School Grant Program is to increase the number of registered nurses graduating from Illinois institutions of higher learning.</p> <p>The FY 2014 Nursing School Grant applications are now available on the IBHE website (<a href="http://www.ibhe.org/Grants/grantPrg/NSGP.htm">http://www.ibhe.org/Grants/grantPrg/NSGP.htm</a>).</p>	
Old Business	<ol style="list-style-type: none"> <li>1. Review of ICN Mission, Vision, Goals and Mandates – reorder agenda and move to New Business for general discussion</li> <li>2. ICN Programs: both programs reviewed in brief, including history of ICN involvement; plan to review at future meeting to determine effectiveness over time, does the program/tool meet the needs of those in educational or clinical settings. <ol style="list-style-type: none"> <li>a. Clinical Faculty Academy- a two day skill building program that teaches MSN prepared nurses the necessary skills to become clinical educators.</li> <li>b. Standard Clinical Affiliation Agreement – standard tool has been available since 2008, agreement between education program and clinical site. Meeting to revise hosted by South Metropolitan Health Care Consortium, September 20, 2013. Representatives of education programs, public, private, community college and university and primarily acute care facilities represented for this discussion. Next meeting November 2013</li> </ol> </li> </ol>	
Old Business	<ol style="list-style-type: none"> <li>3. Institute of Medicine (IOM) Future of Nursing: <i>Campaign for Action</i>  The Center to Champion Nursing in America (CCNA) has again revised the template of information requested from State Action Coalitions limiting submitted information to dashboard criteria. For example, leadership development, Illinois Healthcare Action Coalition (IHAC), only names of RNs on state boards were requested, not participants in leadership development programs, mentoring, etc. Discussion: revision of CCNA report to include additional activity. Obtain additional names from: a) list of non-profit boards, send letter of request for information to ask the chairperson if there is a RN on a board (leadership workgroup do this); place article in <i>Nurses Voice</i>; request</li> </ol>	

	<p>information from the Illinois Hospital Association, a list of RNs on the boards. Also consider other boards, such as school boards, send this information to the IHAC Leadership Workgroup.</p> <ol style="list-style-type: none"> <li>Strategic Planning – consider future time dedicated to strategic planning</li> <li>Robert Wood Johnson Foundation (RWJF) State Implementation Program (SIP) grant – additional information was requested from Illinois. The SIP grant includes an allocation to create a separate IHAC website for coalition use. Currently IHAC has a tab on the ANA-Illinois website. Final notification re: grant status is November 1, 2013.</li> <li>IHAC Workgroups continue to meet, and the IHAC Executive Council meets. Discussion: formalization of involvement with the ICN Board - Motion: IHAC Executive Council provide a regular report to the ICN Board meeting about workgroup status; plan: ICN routine agenda item. M. Shekleton move, J.Krejci, second, motion carried.</li> </ol>	Motion: IHAC Executive Council provide regular reports at ICN Board meetings.
	<ol style="list-style-type: none"> <li>Illinois Nursing Grant and Loan information: information from the Illinois Department of Public Health, Center for Rural Health, for FY 2013. Information for prior years limited to number of award recipients and number of applications received.</li> <li>Illinois Board of Higher Education Nurse Educator Fellows – survey one page long, in the process of collecting data, this is a long-term follow-up of award recipients (FY2007-FY2013); distribution of survey and data response is by email coming in to the Illinois Center for Nursing. Plan: summary report to both IBHE and ICN December 2013 board meetings. D. Hartweg volunteer analyze the data.</li> </ol>	
	<ol style="list-style-type: none"> <li>Illinois Healthcare Workforce Task Force: update from M. Bromberg, there will be five meetings over the year, focus to include aging, diverse population, access in underserved areas. Focus getting people together to get healthcare that is needed; barriers and challenges of education; next meeting focus shortages. Nurses involved : M. B. Luna, G. Jacobson, S. Swart, M. Lebold, M. Bromberg. <a href="http://www2.illinois.gov/gov/healthcarereform/Pages/HealthReformImplementation.aspx">http://www2.illinois.gov/gov/healthcarereform/Pages/HealthReformImplementation.aspx</a></li> </ol>	
Break	1125-1145am	
New Business	<ol style="list-style-type: none"> <li>Illinois Affordable Care Act Enrollment – send out new link: <a href="http://getcoveredillinois.gov/">http://getcoveredillinois.gov/</a></li> <li>Review of ICN Mission, Vision, Goals and Mandates – with the new structure of chair and vice-chair, this is an opportunity to look back at where we have been and refocus where we need to go. Plan: review the statute that created the ICN, types of members, committees, goals, etc. When the state action coalitions began, ICN spent a great deal of time focusing on the Illinois state action coalition, IHAC. Discussion: what questions do you have and where do you see us going; need strategic plan to guide us to priorities, may include committees in an effort to increase efficiencies, do the work, etc <ol style="list-style-type: none"> <li>Role – what is ICN’s role in coordinating nursing initiatives as we move forward?</li> <li>Affordable Care Act – there is an intense push to get individuals enrolled, how and what is the role of the ICN Board? How do we keep all these things so understandable to nurses and to the public? What kind of information do we have and do we distribute? What are our resources?</li> <li>Communication: a major area: increase breadth of communication, using website in addition to the e-newsletters and the multiple articles in each</li> </ol> </li> </ol>	Send to ICN Board: Mission, Vision, Goals, Mandates, state statute and rules

	<p>edition of <i>Nursing Voice</i>. Need additional outreach with legislators, so that we can be used within state – outreach, needs to continue.</p> <p>d. Organizations: there are so many different organizations, is there a list of all nursing and health care related organizations, so that we are able to get information out there about ICN, to legislators, VP Nursing, CNO's, Deans – additional strategies needed.</p> <p>i. Summary: communication needs to broaden, accomplishments such as (faculty position postings), make sure ICN is visible. With the frequency of information distributed about the ACA, this is an opportunity .</p> <p>e. If we are awarded the RWJF SIP grant, it will help to move some of these initiatives forward. A key area we are not able to do – is database for a survey. An old resource document from August 2010; this listed goals and mandates, where time was spent – try to recreate and differentiate time spent on IHAC activities separate from ICN activities. This document was a useful document to stay on task; now look at again. Have people do the background work to make decisions – where would we assign that work.</p> <p>f. ICN is positioned to be the center point of all the nursing initiatives in the state. Example – get the data all in one spot; for example, the scholarship data – we are still in the process of obtaining. Plan: to be the point of coordination of information on nursing in the state.</p> <p>g. ICN Budget – what is the current budget, will this be maintained and how restricted is the budget? Discussion: in the past limited funding has restricted attendance at annual national meeting for State Workforce Center Executive Directors. There is a line item of \$500,000 – the question is what are the current parameters to conduct our work. All boards are advisory boards, recommend adoption and revision of rules for carrying out the act. #5: Powers and duties, #7.5 do you have structure in place to implement major functions of this center. ? How can we achieve it –what do we need to get things done – increasing workload of what center is doing. #3: there has got to be at least 10 recognition programs, would be interesting to know what they all are to give to state what they are= would be a simple thing to put on the ICN Website. PLAN – present at December meeting.</p>	
	M. Shekleton Move, K. Delaney Second – meeting adjourned	.
Adjournment	Meeting adjourned 12:30 pm	

*The Illinois Center for Nursing (ICN) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. ICN is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. ICN Website: [www.nursing.illinois.gov](http://www.nursing.illinois.gov).*

Members of the ICN Board of Directors:

Julie Bracken, Evergreen Park, IL; Nancy Cutler, Freeport, IL; Kathleen Delaney, Evanston, IL; Carmen C. Hovanec, Chicago, IL; Donna Hartweg, Bloomington, IL; Janet Krejci, Bloomington, IL; Mary Lebold, Chicago, IL; Donna Meyer, Edwardsville, IL; Marsha Prater, Springfield, IL; Maureen Shekleton, Glen Ellyn, IL; Deborah Terrell, Flossmoor, IL.

The Illinois State Healthcare Action Coalition was convened to advance *The Future of Nursing: Campaign for Action™*, a collaboration created by the Robert Wood Johnson Foundation and the AARP Foundation <http://championnursing.org/>.