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OPEN NURSING FACULTY POSITION POSTING

NAME OF EDUCATIONAL INSTITUTION:	Northwest Suburban College 5999 S. New Wilke Road Rolling Meadows, IL.
POSITION:	Clinical & Credential Coordinator/Faculty (Open Rank): We are looking for passionate and purposeful individuals who represent the full diversity of NWSC and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, ability, identity, and ethnic backgrounds present in our community. This position is a full-time 12-month appointment open rank faculty position commensurate with qualifications and experience. As the Clinical & Credential Coordinator/Faculty, you will be responsible for coordinating student clinical placements, managing credentialing and compliance requirements, and contributing to nursing education through teaching, student support, and curriculum involvement. This role ensures students are clinically prepared, compliant with regulatory standards, and academically supported throughout the program. This dual-role, full-time, 12-month appointment open rank faculty position commensurate with qualifications and experience.
Is this a chief nursing officer or director of nursing position?	No
RESPONSIBILITIES:	Responsibilities: • Coordinate and schedule clinical placements and preceptorships for nursing students.

	• Develop and maintain relationships with all healthcare partners, including hospitals and clinical agencies. May require local travel to clinical partner sites. • Ensure adequate clinical capacity aligned with enrollment and program needs. • Communicate clinical schedules, expectations and updates to students and faculty. • Conduct site evaluations and maintain quality of clinical learning environments. • Track and verify all student requirements, including immunizations and health records, background checks and drug screens, CPR/BLS certification, and required onboarding documentation for clinical sites. • Ensure compliance with the IL State BON, ACEN accreditation standards, and clinical partner policies. • Maintain credentialing systems (e.g. Complio, CastleBranch, or equivalent). • Monitor deadlines, notify students of deficiencies, and enforce compliance policies. • Teach didactic, laboratory, and clinical instruction utilizing evidence-based teaching strategies and technology-enhanced learning platforms, such as Populi. • Evaluate student performance in classroom and clinical settings. • Provide academic advising and mentoring to nursing students. • Participate in curriculum development, revision, and evaluation. • Ensure course content aligns with program outcomes and accreditation standards. • Maintain accurate records of student attendance, grades, and evaluations. • Participate in curriculum planning, revision, and evaluation. • Stay current with trends in simulation pedagogy, nursing education, and healthcare technology that promotes student learning and growth. • Actively support the department, including participation in department and College committees.
MINIMUM QUALIFICATIONS:	Qualifications:

	• Master's degree in Nursing from an accredited program. • Active, unencumbered RN license in the State of Illinois. • Minimum of 2 years teaching experience in nursing education. • Experience with clinical placement, compliance, credentialing, and using platforms. • Experience and knowledge in curriculum development and accreditation processes. • Strong leadership, organizational, and communication skills.
PREFERRED QUALIFICATIONS:	None
TO APPLY:	Required Documents: ☐ Curriculum Vitae ☐ Unofficial College/University Transcripts (official transcripts upon hire) ☐ Cover Letter/Letter of Interest, and Teaching Philosophy ☐ Please send the four (4) required documents to Dr. Debra Gurney, Dean of Academic & Student Affairs, Director of Nursing, at dgurney@nwsc.edu . Teaching Philosophy