



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

[idfpr.illinois.gov](http://idfpr.illinois.gov)

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**SARAH SNOW**  
Acting Director

To have an open nursing faculty position displayed on the IDFPR/Illinois Nursing Workforce Center (INWC) website ([www.nursing.illinois.gov](http://www.nursing.illinois.gov)), please complete the form below and return to:  
Linda B. Roberts, INWC Manager at [Linda.B.Roberts@illinois.gov](mailto:Linda.B.Roberts@illinois.gov)

### OPEN NURSING FACULTY POSITION POSTING \*

<b>NAME OF EDUCATIONAL INSTITUTION:</b>	Shawnee Community College
<b>POSITION:</b>	Full-Time Nursing Tutor
<b>Is this a chief nursing officer or director of nursing position?</b>	No – please continue with remainder of the form Yes-upon completion of the form you must contact DPR Nursing Coordinator, Michele Bromberg, MSN, RN: <a href="mailto:michele.bromberg@illinois.gov">michele.bromberg@illinois.gov</a>
<b>RESPONSIBILITIES:</b>	See Attached
<b>MINIMUM QUALIFICATIONS:</b>	Bachelor of Science in Nursing (BSN) Licensed Registered Nurse in the State of Illinois Proficient with Computers/Technology
<b>PREFERRED QUALIFICATIONS:</b>	Two years of Nursing experience
<b>TO APPLY:</b>	Interested candidates may apply at <a href="http://shawneecc.edu/jobs">shawneecc.edu/jobs</a>

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*Please contact the Illinois Nursing Workforce Center (INWC) Manager when the position has been filled. Postings will remain on the website for a period of six (6) months. You may request to renew the posting at that time, otherwise the posting will be deleted.*

#### **Guidelines for Completion:**

##### **1) Name of Educational Institution:**

Name of Nursing Educational Institution, this will be the first item listed on the website posting

- 2) **Position:**  
Title of position, FT or PT, tenure or non-tenure tract, clinical area of expertise
- 3) **Responsibilities:**  
Graduate and/or undergraduate students, clinical and/or classroom settings, clinical area of expertise, specific details of classroom and/or clinical responsibilities.
- 4) **Minimum Qualification:**  
Level of education, years of clinical experience, number of years of teaching experience, certification.
- 5) **Preferred qualifications:**  
If education is a minimum qualification, this section would be the area to put other qualities such as certification, years of experience in a clinical area, previous teaching experience.
- 6) **To apply:**  
List specific information that an applicant needs to send in such as: letter of application, curriculum vitae, transcripts, contact information to references. End with mailing and e-mail address of contact person.

**Return completed form to:**

Linda B. Roberts, INWC Manager at [Linda.B.Roberts@illinois.gov](mailto:Linda.B.Roberts@illinois.gov)

If you need further assistance you may also contact the INWC Manager at 312.814.1395. To have an open nursing faculty position displayed on the IDFPR/Illinois Nursing Workforce Center (INWC) website ([www.nursing.illinois.gov](http://www.nursing.illinois.gov)), please complete the form below and return to:  
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