



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Acting Secretary

**CECILIA ABUNDIS**  
Acting Director

<b>NAME OF EDUCATIONAL INSTITUTION:</b>	<b>North Park University</b>
<b>POSITION:</b>	<p><b>DESM Clinical Learning Specialist (CLS)</b></p> <p><b>Open Rank, tenure/non-tenure - based on experience, certification, and education</b></p>
<b>Is this a chief nursing officer or director of nursing position?</b>	No
<b>RESPONSIBILITIES:</b>	<p>Responsibilities to Students include:</p> <ul style="list-style-type: none"> <li>• Educating students about the processes for obtaining clinical placements, making assignments, and keeping in compliance with clinical requirements</li> <li>• Designing and maintaining each clinical course through the LMS consistently across the program. The CLS is the “faculty on record” for each clinical course.</li> <li>• Standardizing the processes for evaluating clinical competencies, including the use of clinical evaluation tools and remediation contracts</li> <li>• Managing clinical absences and assigning equitable makeup work in keeping with the clinical absence/makeup policy</li> <li>• Addressing any student issues (academic misconduct, dress code/professional conduct violations, clinical failure, etc.) both indirectly by coaching faculty and directly by meeting with students depending on the severity of the issue</li> <li>• May include clinical or didactic teaching assignments as needed.</li> </ul> <p>Responsibilities to Clinical Partners include:</p>

	<ul style="list-style-type: none"> <li>• Requesting or assisting with clinical placement needs annually and as needed</li> <li>• Managing or assisting with clinical placement approvals and denials</li> <li>• Providing or assisting with the required information to clinical partners regarding students and faculty to obtain access to the facility and electronic health records</li> <li>• Maintaining positive working relationships with clinical partners to ensure continued partnerships</li> <li>• Receiving formal and informal grievances and troubleshooting any issues that arise in the clinical site regarding students and faculty</li> </ul>
<b>MINIMUM QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>• RN, MSN, 2-years' clinical experience as an RN required</li> <li>• Eligible for or hold IL unencumbered RN license</li> </ul>
<b>PREFERRED QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>• Teaching accelerated nursing students</li> <li>• Experience with concept-based teaching</li> <li>• Nursing education experience</li> <li>• DNP, or EdD, or Ph.D., or DNSc</li> <li>• Certified as Nurse Educator or Clinical Nurse Educator</li> </ul>
<b>TO APPLY:</b>	<p><b>Application Instructions:</b></p> <p>Please review the <a href="#">application process</a>. To be considered for this position, please send a <b>cover letter, curriculum vitae, three (3) professional recommendations</b> (including titles, address, phone number, and email, and <b>three essays</b>:</p> <ol style="list-style-type: none"> <li>1. Describing the applicant's Christian faith journey and how it aligns with North Park's mission and values</li> <li>2. An essay that addresses the applicant's understanding, experience, and commitment to the three core identities of the university, and</li> <li>3. A statement of the applicant's teaching philosophy</li> </ol> <p>Send cover letter, essays with your curriculum vitae, transcripts, and references to:</p> <p>Cindy Hudson, DNSc, RN, CNE, PHCNS-BC  Professor and Dean  School of Nursing and Health Sciences  North Park University  3225 W. Foster Ave.</p>

Box 22  
Chicago, IL 60625  
[cehudson2@northpark.edu](mailto:cehudson2@northpark.edu)

Review of applications will begin immediately and continue until the position is filled, with full consideration given to those who apply by **March 1, 2022**.