



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Acting Secretary

**CECILIA ABUNDIS**  
Acting Director

### OPEN NURSING FACULTY POSITION POSTING\*

|   |   |
|---|---|
| <b>NAME OF EDUCATIONAL INSTITUTION:</b>                                 | <b>Parkland College</b>   |
| <b>POSITION:</b>  | <b>Clinical Simulation Coordinator</b>  |
| <b>Is this a chief nursing officer or director of nursing position?</b> | No  |
| <b>RESPONSIBILITIES:</b>  | <p><b>Clinical Simulation Coordinator</b></p> <p>The Clinical Simulation Coordinator is responsible for overall leadership, strategic direction, oversight, and management of clinical simulation (low fidelity to high fidelity) learning activities in the Certified Nurse Assistant Program, Licensed Practical Nursing Program, Respiratory Therapy Program, Occupational Therapy Program, and the Associate Degree Nursing Programs at Parkland College.</p> <p>The Clinical Simulation Coordinator is a full-time, 12 month, Supervisor (non-union) appointment on a schedule established by the Faculty Chair, Nursing. Work schedule may fluctuate depending on clinical and course demands. The position involves access to and handling of confidential records and information. The Clinical Simulation Coordinator must be able to work effectively with a diverse population in a high-volume environment with minimal supervision, frequent interruptions, and simultaneous tasks.</p> <p><b>Essential Job Functions:</b></p> <ul style="list-style-type: none"> <li>• Provide oversight, management, and overall leadership in the development of simulated clinical learning experiences and activities (low fidelity to high fidelity) in the current clinical laboratories in the Certified Nursing Assistant program, Licensed Practical Nursing Program, Respiratory Therapy Program, Occupational</li> </ul> |

Therapy Program, and Associate Degree Nursing Program.

- Develop a strategic plan with input from respective faculty from each program for the development of a high quality simulated clinical learning environment based on International Association for Clinical Simulation and Learning (INACSL) standards.
- Serve as the simulation expert in developing simulation experiences that follow INACSL standards.
- Determine and implement the process for requesting and evaluation of simulation activities based on INACSL standards.
- Create policies and procedures to support and sustain the simulation program and communicate them to the faculty and staff.
- Identify funding and marketing needed to meet the goal of high quality simulated clinical learning environment.
- Collaborate with program faculty in reviewing, modifying, and revising the simulated clinical learning environments available to all respective programs.
- Provide leadership in development of effective teaching and learning strategies by keeping abreast of the current research in regard to learning strategies, technology, research, and innovation.
- Participate in scholarly activities that enhance the development of high-quality simulated learning environment including but not limited to new technology integration, outcome assessment, and increase in multidisciplinary simulation.
- Collaborate with program faculty in achieving course and program goals as they relate to clinical simulation learning activities.
- Serve as a resource to faculty, supportive professionals, and students in daily operation of equipment and learning tools available in the simulated clinical environment, including training for technological tools available and high fidelity simulators available in the simulated clinical environments.
- Schedule classes and work with involved faculty and students rotating through the various clinical simulated environments.
- Oversee the operation of the Nursing Skills labs; develop and set up the various clinical simulated environments to meet the faculty and student needs.
- Work with each Program Director to create and manage an annual budget for purchasing of necessary equipment

needed to meet the goals and objectives of each respective program.

- Organize each of the simulated clinical environments, order necessary supplies, and maintain inventory of equipment.
- Supervise full-time H-wing Administrative Assistant and part-time hourly staff.
- Responsible for FERPA and HIPAA guidelines, OSHA standards, and knowledge of accreditation standards
- Other duties as assigned.

**Important Information**

- Application Close Date: August 23,2021
- Salary: \$77,159.34/year
- All applicants must submit a cover letter, resume and copy of an official transcript.
- Please monitor your email (including spam or junk mail) for testing and other correspondence from hr@parkland.edu.
- For further information regarding application procedures, please contact Human Resources at 217/351-2220.

**Why Parkland?**

- Competitive salaries and robust benefits, including medical insurance with no monthly premiums, dental, life, disability, retirement plans, flexible spending, dependent care, EAP, tuition waiver, vendor discounts.
- Work/life balance with generous paid time off.
- Collegial community of faculty and staff united in our passion for serving students, on a campus with a panoply of lifestyles, with cultures as diverse as the communities we serve.
- Professional support and deep commitment to career growth and development.
- Opportunity to contribute to an organization with a national reputation for excellence and a growing international presence.

***EOE***

**MINIMUM QUALIFICATIONS: Minimum Requirements:**

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|----------------------------------|---|
|                                  | <ul style="list-style-type: none"> <li>• Bachelor’s degree in Nursing.</li> <li>• Two (2) years recent clinical experience in nursing.</li> <li>• Valid licensure as a registered nurse in Illinois or eligible to transfer to Illinois.</li> <li>• Strong computer skills and knowledge of Microsoft Office applications and Electronic Health Records.</li> <li>• Verbal and mathematical abilities sufficient to perform the functions of the position, including excellent use of English grammar are necessary.</li> <li>• Excellent written and oral communication skills to write and speak to diverse audiences.</li> </ul> |
| <b>PREFERRED QUALIFICATIONS:</b> | <p><b>Preferred Qualifications</b></p> <ul style="list-style-type: none"> <li>• Master’s degree in Nursing.</li> <li>• Previous teaching experience.</li> <li>• High fidelity simulation experience.</li> </ul>   |
| <b>TO APPLY:</b>                 | <p>Interested candidates may apply at: <a href="http://parkland.edu/careers">parkland.edu/careers</a></p>   |

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