

How to Request a Certification of Licensure

Certifications of Licensure issued by the Department will include the name of the licensee, license number, current license status, issuance date, expiration date, method of licensure and any disciplinary action if applicable. The certification will also include the Department seal and official signature.

Online requests are strongly encouraged for available professions.

To request a Certification of Licensure, see information below:

An **Online Certification of Licensure** (for most professions) can be requested by accessing your account on the [IDFPR Online Services Portal](#). Certifications can be sent to the licensee's email address and/or to an email address provided by the licensee. If you do not have an account, learn how to [create an account here](#). Online certification will be sent via email within 72 hours.

NOTE: Online Certifications are not available for licenses that have discipline.

A **Paper Certification of Licensure** can be requested by completing an [Application for Certification of Licensure](#) and enclosing the appropriate fee (fees listed below).

Exceptions

All **Nursing** profession license Certification or Verifications must be made via the [NURSYS](#) website. Do not send requests directly to the IDFPR.

Architecture, Land Surveyor, Professional Engineer, Structural Engineer, Interior Design and Landscape Architect professions have specific instructions and are directed to the following link: [Design Profession: Request for Exam/License Certification](#).

Certification Fees

\$0 (No Fee) – Medical Corporations, Professional Service Corporations

\$20 – Most IDFPR professions (except those listed above and below)

\$35 - Real Estate Brokerage Professions (ie. Broker, Managing Broker, Broker entities)

\$25 - Auction, Home Inspection, and Community Association Management, Real Estate Appraisal