

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

INSTRUCTIONS FOR FILING A PETITION FOR HEARING

In response to your request for a hearing, attached is a Petition for Hearing form that must be completed in accordance with 68 IAC 1110.30(c).

If you meet the above requirements, you must:

- ✓ Include all information requested in the form
- ✓ Attach documentation that may be relevant
- ✓ If you provide information/documentation regarding medical treatment, psychotherapy, or counseling please provide under a separate attachment
- ✓ Sign the form
- ✓ Forward the completed form via email to FPR.ChiRecords@illinois.gov OR via mail to:

**Illinois Department of Financial & Professional Regulation
Clerk of the Court - Chicago Records
555 W. Monroe, Suite 500
Chicago, Illinois 60661**

Each Respondent/Petitioner has the right to retain an attorney to represent him/her in this matter and the Department strongly encourages you to seek counsel from an attorney.

Please see the **Frequently Asked Questions** (FAQs) available on the Department's website <https://idfpr.illinois.gov> for more information regarding the Department.

Please provide any information evidencing rehabilitation, which would bear upon the request for a license:

Please provide information regarding any conviction(s) ever received:

Please provide a statement regarding the future plans of the Petitioner:

CERTIFICATION

Under penalty of perjury, as provided by law pursuant to Section 1-109 of the Illinois Code of Civil Procedure, I certify that this Petition for Hearing and the information herein are true and accurate.

Signature:

Date: