



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

Application to Classify a Limited Number of Records as Confidential is now available

The Illinois Department of Financial and Professional Regulation (IDFPR) offers the opportunity to classify a limited number of past disciplines as confidential. An Application will be considered only if it is submitted **more than seven (7) years** after the disciplinary offense(s) occurred.

Specific licensure requirements are contained in the appropriate regulatory statute and administrative rules for that profession. Copies of the regulatory statutes may be downloaded from our web site, www.idfpr.com

Licensed individuals are listed on the IDFPR's website thorough the "License Look-up". The "License Look-up" provides the name, original date of licensure, as well as any disciplinary action taken by IDFPR.

Application to Classify Records as Confidential

A licensee who has been subject to a licensing Act administered by the Division of Professional Regulation and who has been subject to disciplinary action by IDFPR may file an Application to have the record classified as confidential, not for public release and considered expunged for an offense of action relating to:

- a. Failure to pay taxes or student loans;
- b. Continuing education;
- c. Failure to renew a license on time;
- d. Failure to obtain or renew a certificate of registration or ancillary license;
- e. Advertising; or
- f. Any grounds for discipline removed from the licensing Act.

A separate Application must be completed for each disciplinary record an individual seeks to have classified as confidential.

An Application will be considered only if it is submitted more than seven (7) years after the disciplinary offense(s) occurred.

An Application requires a **\$200.00 non-refundable fee** for each disciplinary record expungement request.

Filing of the Application and the required fee does not guarantee that the records will be classified as confidential. IDFPR is not required to report the removal of any disciplinary record to any national database.

The application to classify a limited number of records as confidential is on the IDFPR website,

Division of Professional Regulation,

Licensing and Testing Page, <http://www.idfpr.com/DPR/DPRLNT.asp>,

Section: Licensing and Testing Additional Resources <http://www.idfpr.com/Forms/F2237.pdf>