



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Acting Secretary

**CECILIA ABUNDIS**  
Acting Director

### MEMORANDUM

**TO: ADVISORY BOARD FOR THE ILLINOIS NURSING WORKFORCE CENTER**

Lynda M. Bartlett, Member  
Pamela Bigler, Member  
Amanda Buechel, Member  
Krista L. Jones, Member  
Fran LaMonica, Member  
Cynthia Maskey, Member  
Theresa E. Towle, Member

**FROM:** Linda B. Roberts, Manager

**DATE:** August 30, 2021

**RE: REMOTE ADVISORY BOARD BUSINESS MEETING**  
**Wednesday, September 8, 2021, START TIME 11:00 A.M.**

The September 8, 2021 meeting of the Illinois Nursing Workforce Center Advisory Board of Directors will not have a physical location for participants or the public because it is unfeasible to meet in person due to the gubernatorial disaster declaration currently in place.

The Illinois Nursing Workforce Center Advisory Board will convene for a meeting commencing at 11am CT on September 8, 2021. This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act (5 ILCS 120/7) that an in-person meeting is not practical or prudent because of a disaster.

This meeting will only be conducted remotely, and members of the public are encouraged to attend by accessing the meeting via the interactive webinar. Instructions for remote attendance are contained on the attached agenda for the September 8, 2021 meeting.

To ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. My email is [linda.b.roberts@aillinois.gov](mailto:linda.b.roberts@aillinois.gov)

You can attend virtually through WebEx (by accessing <https://illinois.webex.com/illinois/j.php?MTID=m9dcd5d6e8bbb0dfa5d3408b27392954d> or calling +1-312-535-8110 United States Toll (Chicago)) using this information:  
Meeting number (access code): 2456 340 0253  
Meeting password: YjXk6rtAt28

Reminder: please submit comments 24 hours prior to each meeting to [linda.b.roberts@illinois.gov](mailto:linda.b.roberts@illinois.gov)

## **The Illinois Nursing Workforce Center Advisory Board Agenda**

### **I. Call to Order, Rules of Conduct, Introductions**

1. Rules
  - Mute, all participants will be placed on mute when the meeting begins
  - Unmute yourself when it is your time to present or when you wish to speak

### **II. Declaration of a Quorum**

### **III. Approval of Minutes (Action)**

1. Approval of the 6/16/21 IL Nursing Workforce Center Board meeting minutes

### **IV. Announcements**

1. COVID-19 Illinois Department of Public Health (IDPH) update
2. Illinois Nurses Foundation 40-under-40 Nurse Emerging Nurse Leader Annual Recognition

### **V. New Business**

1. Brief orientation
2. Election of Officers, Chairperson and Vice Chairperson (Action)
3. Approval of FY23 meeting dates (Action)

### **VI. Old Business**

1. LPN 2021 License Renewal Survey Report
2. RWJF: Future of Nursing 2020-2030: Charting a Path to Achieve Health Equity

### **VII. Reports**

1. Chairperson Report
  - Support of health, nurse well-being task force update (IONL, IHA, ANA-IL)
2. Illinois Nursing Workforce Center Manager Report
  - National Forum State Nursing Workforce Centers
  - Board of Nursing Annual Pre-licensure School Survey
  - IBHE Nurse Educator Fellowship, Nursing Education Grants
  - Other
3. Nursing Organization updates
  - Public Health Nurse Leaders Workgroup (PHNL) update
  - Other
4. Nursing Coordinator
  - Board of Nursing
  - National Council State Boards of Nursing (NCSBN)

### **VIII. Public Comment**

### **IX. Adjournment**

The next meeting of the Illinois Nursing Workforce Center will be 10/20/21.

Members of the Illinois Nursing Workforce Center (INWC) Advisory Board of Directors: Lynda Bartlett, Chicago, IL; Pam Bigler, Savoy, IL; Amanda Buechel, Oak Forest, IL; Krista Jones, Broadlands, IL; Fran LaMonica, Chicago, IL; Cynthia Maskey, Springfield, IL; Theresa Towle, Tinley Park, IL.

The Illinois Nursing Workforce Center (INWC) was established in 2006 to advocate for appropriate nursing resources necessary to meet the healthcare needs of the citizens of Illinois. INWC is working with industry professionals and educational institutions to ensure that Illinois has a nursing workforce necessary to meet the demands of a growing and aging population. INWC Website: <http://nursing.illinois.gov>