



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation

NAME OF EDUCATIONAL INSTITUTION:	Sauk Valley Community College
POSITION:	Dean of Health Professions
RESPONSIBILITIES:	<p>Sauk Valley Community seeks innovative individual for the Dean of Health Professions. This position is responsible for supervising all courses and programs under health professions, including nursing (ADN, LPN, and CNA) and radiologic technology.</p> <p>DUTIES AND RESPONSIBILITIES</p> <ol style="list-style-type: none">1. Coordinate the development of an instructional schedule for health professions each semester and assign individual instructors to implement the schedule. This includes assignment at off-campus clinical sites as well as on-campus instruction. Responsible for the hiring, supervision, training, observing, and reviewing of all staff in the area as well as submitting annual recommendations to the supervisor.2. Evaluate all full- and part-time faculty assigned to health professions and submit annual recommendations to the supervisor.3. Provide general supervision and work closely with the coordinators of the certified nursing assistant and radiologic technology programs to provide high quality allied health personnel and continuing education experiences for the community served by the College.4. Coordinate the preparation of an annual budget request for health professions and administer the budget under the supervision of the supervisor.5. Complete and submit to the supervisor and all external agencies all forms and reports for his/her area of responsibility.6. Recommend appointments to all Workforce Councils for all vocational programs in health professions, ensure that regular meetings are held, and maintain a record of minutes of the

	<p>committee meetings.</p> <p>7. Coordinate and supervise the updating of all bulletins and brochures for programs in health professions.</p> <p>8. Serve as chairperson of the admissions committee for all three nursing programs, assume responsibility for the student applications in cooperation with the admissions office, and assist with the recruitment program for the nursing area.</p> <p>9. Assume responsibility for program evaluation, cooperate with follow-up studies and assist in placement of graduates of the area.</p> <p>10. Serve as a member of the Leadership Council.</p> <p>11. Serve as the College liaison with the Illinois Department of Professional Regulation for the ADN and LPN Programs and with the Illinois Department of Public Health for the Nursing Assistant program. Assume responsibility for maintaining ACEN accreditation or approval standards for all agencies.</p> <p>12. Maintain positive relationships with area hospitals and health care agencies where students serve their clinical experiences and seek employment upon graduation.</p> <p>13. Develop, in cooperation with the supervisor, annual goals for health professions.</p>
MINIMUM QUALIFICATIONS:	<p>Master's degree in nursing; licensed (or eligible for licensure) as a registered nurse in Illinois; at least two years teaching experience (preferably at the community college level) in a nursing education program; at least two years experience in clinical nursing practice; and evidence of academic leadership ability. Evidence of support for the mission of a comprehensive community college. Appreciation for teamwork and excellent oral and written communication skills. Knowledge of alternative teaching/learning options, curriculum design and evaluation, and ability to contribute to instructional vitality and growth.</p>
PREFERRED QUALIFICATIONS:	
TO APPLY:	<p>https://jobs.svcc.edu/postings/1006</p>