



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

NAME OF EDUCATIONAL INSTITUTION:	Lewis University
POSITION:	Co-Coordinator, Nursing Science Lab – Oak Brook Campus (Part-time)
RESPONSIBILITIES:	<p>The College of Nursing and Health Professions invites applications for an enthusiastic individual for the Co-Coordinator of the Nursing Science Lab based on our Oak Brook campus. This part-time, staff position will be responsible for providing quality support services to a diverse graduate student population and faculty in the College. We invite applications from individuals that embody a commitment to diversity. Though the position is based out of Oak Brook, the Co-Coordinator will collaborate with the Graduate Office, Oak Brook staff and Lab Coordinators on the Romeoville campus.</p> <p>The Co-Coordinator of the Nursing Science Lab will develop and maintain procedures for: cleaning, storing and maintaining all clinical lab equipment; updating inventory of all clinical lab equipment and supplies and the borrowing and returning of lab equipment. The Co-Coordinator will also train supervise graduate assistants in equipment preparation, maintenance, disinfection and cleaning, inventory, retrieval, and storage. Collaboration is important in this role, as the Co-Coordinator collaborates with lead faculty of all courses with a lab component and assists faculty in the delivery of lab-related content courses.</p>
MINIMUM QUALIFICATIONS:	A BSN required, MSN preferred. The equivalent of two years of full time, current clinical nursing experience is required. Previous experience with simulated manikins or interest in professional development to increase knowledge of computerized simulation in the lab. Licensure as a registered professional nurse in the state of Illinois or eligibility for it with the application in process is required.
PREFERRED QUALIFICATIONS:	MSN preferred.
TO APPLY:	<p>For full consideration, interested applicants can view a full description of this position and apply online at http://jobs.lewisu.edu/postings/3130</p> <p>Lewis University is an equal opportunity employer, and is committed to diversity. Applicants of a diverse background are highly encouraged to apply, however applications will only be accepted from individuals currently authorized to work on a full-time basis in the United States.</p>