



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

NAME OF EDUCATIONAL INSTITUTION:	Instituto Del Progreso Latino
POSITION:	FT – Director of Nursing
RESPONSIBILITIES:	<p>Instituto Del Progreso Latino has recently expanded its offerings to include an associate’s degree in nursing. This director will have a hand in development of the nursing program from the ground up.</p> <p>The Director of Nursing at Instituto will be under the supervision of the Dean of Academic Affairs. He/She will direct all activities within the nursing department, overseeing the design, development, and assessment of program curricula; scheduling and staffing classes; hiring, training, mentoring, and evaluating program instructors; recommending the purchasing of supplies and equipment; performance assessment; developing community contacts and chairing advisory board meetings; teaching program courses as needed according to specified learning outcomes; academic advising and career related counseling for students; monitoring student retention and identifying and assist at-risk students; effective teaching strategies and assessment methods; and providing support for program and institutional initiatives.</p> <p>This position is responsible for the quality and compliance of education. The program director is also responsible for preparing students to pass the NCLEX exam.</p>
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none">• Master’s Degree in Nursing (MSN)• Hold an unencumbered Illinois active license as a Registered Nurse (RN) or demonstrated eligibility for state licensure• Two years of experience as a registered nurse providing direct patient care• Two years of experience as a full-time instructor in a nursing education program
PREFERRED QUALIFICATIONS:	<ul style="list-style-type: none">• Two years of experience developing or managing a nursing program.• Experience working in higher education.

	<ul style="list-style-type: none">• Experience working in a two-year/community college setting.
TO APPLY:	<p>Please apply online by visiting our website:</p> <ul style="list-style-type: none">• https://www.institutochicago.org/• Go to the “Get Involved” tab• Click on the careers button• Navigate to the Director of Nursing position• Follow the instructions to apply