



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation



To have an open nursing faculty position displayed on the IDFPR/Illinois Center for Nursing (ICN) website (<http://nursing.illinois.gov/>), please complete the form below and return to:

Linda B. Roberts, ICN Manager at Linda.B.Roberts@illinois.gov.

OPEN NURSING FACULTY POSITION POSTING*

NAME OF EDUCATIONAL INSTITUTION:	College of DuPage
POSITION:	Director of Nursing, AF1EDRCTRNUSSI
RESPONSIBILITIES:	<p>Position Number: AF1EDRCTRNUSSI</p> <p>Department: Biology & Health Sciences - HSBHS</p> <p>Pay Type: Salary Exempt</p> <p>Salary Range: 2</p> <p>Overview: The Director of Nursing is the administrator of Nursing Programs. This position directly supervises the full-time and part-time faculty and the manager of simulation labs and program support specialists.</p> <p>Description:</p> <ul style="list-style-type: none"> • Administration, development and supervision of all Nursing programs. • Recruitment, hiring, supervision and evaluation of all part-time nursing faculty.

	<ul style="list-style-type: none"> • Supervision and evaluation of full-time faculty. • Completion of didactic, laboratory, and clinical assignments for all nursing faculty. • Supervision of work assignments for Manager of Simulation and Laboratory Learning and Program Support Specialists. • Management of budgets and capital acquisitions. • Leadership of program approvals and accreditation processes. • Oversee procurement and evaluation of clinical sites for all nursing programs. • Represent the college and programs with external agencies and groups. • Lead faculty to pursue appropriate grant funding opportunities. • Oversee curriculum, student progress, and student performance issues. • Oversee maintenance of clinical affiliation agreements; assure faculty and student compliance with placement requirements. • Evaluation of programs, goals and outcomes. Includes annual reports to regulatory and accrediting agencies, assistance with accreditation self-study document preparation and site visits. • Promotion of departmental efficiency and effectiveness of operations and resource utilization. • Other related duties as assigned.
<p>MINIMUM QUALIFICATIONS:</p>	<p><u>REQUIRED:</u></p> <p>EXPERIENCE:</p> <p>At least 3 years' experience as RN; 3 years of FT teaching experience in a nursing program; at least 1 year administrative/management experience in an educational setting..</p> <p>EDUCATION:</p> <p>Master's Degree in Nursing; current active license as Registered Nurse in Illinois or license-eligible.</p>
<p>PREFERRED QUALIFICATIONS:</p>	<p>EXPERIENCE:</p> <p>Previous experience as program coordinator/chair; knowledge or</p>

	<p>experience with a nursing program accreditation process (ACEN preferred) knowledge or experience with self-study preparation; ability to guide faculty through accreditation process.</p> <p>EDUCATION:</p> <p>Additional coursework or advanced degree in education, health science, or related discipline.</p> <p>Additional Information: Personal computer, telephone, FAX, copy machine, classroom technology.</p> <p>Office environment.</p> <p>This position requires a background check and drug screen.</p> <p>College of DuPage does not discriminate against individuals in employment opportunities, programs and/or activities on the basis of race, color, religion, gender, sexual orientation, age, national origin, ancestry, veterans' status, marital status, disability, military status, unfavorable discharge from military service, or on any other basis protected by law.</p> <p>Apply Here: http://www.Click2Apply.net/mrz4d3f39yf8j8p8</p> <p>PI100376934</p>
TO APPLY:	Apply Here: http://www.Click2Apply.net/mrz4d3f39yf8j8p8

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*Please contact the ICN Manager when the position has been filled.
Postings will remain on the website for a period of six (6) months. You may request to renew the posting at that time otherwise they will be deleted.*

Guidelines for Completion:

1) Name of Educational Institution:

Name of Nursing Educational Institution, this will be the first item listed on the website posting

2) Position:

Title of position, FT or PT, tenure or non-tenure tract, clinical area of expertise

3) **Responsibilities:**

Graduate and/or undergraduate students, clinical and/or classroom settings, clinical area of expertise, specific details of classroom and/or clinical responsibilities.

4) **Minimum Qualification:**

Level of education, years of clinical experience, number of years of teaching experience, certification.

5) **Preferred qualifications:**

If education is a minimum qualification, this section would be the area to put other qualities such as certification, years of experience in a clinical area, previous teaching experience.

6) **To apply:**

List specific information that an applicant needs to send in such as: letter of application, curriculum vitae, transcripts, contact information to references. End with mailing and e-mail address of contact person.

Return to:

Linda B. Roberts, ICN Manager at Linda.B.Roberts@illinois.gov.

If you need further assistance you may also contact the ICN Manager at 312.814.1395.