



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

NAME OF EDUCATIONAL INSTITUTION:	College of DuPage
POSITION:	Director of Nursing
RESPONSIBILITIES:	<p>Concepts from all cultures</p> <p>Expertise in every area</p> <p>Dedication to each profession</p> <p>It Takes a Community to SUSTAIN Success.</p> <p>At College of DuPage, we believe that a community college should offer the advantages of an actual community. Ours is composed of highly diverse students, administrators, and professionals who are dedicated to furthering the future of our neighborhood and our world. We are the second-largest higher education institution in Illinois, dedicated to creating a positive influence on everyone whose life we touch. Our team strives to support and sustain the educational resources we offer with extensive knowledge, impressive service, and unparalleled expertise from individuals representing every culture imaginable.</p> <p>Become a new member of our inclusive community as the Director of Nursing:</p> <p>The Director of Nursing is the administrator of Nursing Programs. This position directly supervises the full-time and part-time faculty and the manager of simulation labs and program support specialists.</p> <ul style="list-style-type: none">• Administration, development and supervision of all Nursing programs.• Recruitment, hiring, supervision and evaluation of all part-time nursing faculty.• Supervision and evaluation of full-time faculty.• Completion of didactic, laboratory, and clinical assignments for all nursing faculty.• Supervision of work assignments for Manager of Simulation and Laboratory Learning and Program Support Specialists.• Management of budgets and capital acquisitions.• Leadership of program approvals and accreditation processes.• Oversee procurement and evaluation of clinical sites for all nursing programs.• Represent the college and programs with external agencies and groups.• Lead faculty to pursue appropriate grant funding opportunities.• Oversee curriculum, student progress, and student performance issues.• Oversee maintenance of clinical affiliation agreements; assure faculty and student compliance with placement requirements.

	<ul style="list-style-type: none"> • Evaluation of programs, goals and outcomes. Includes annual reports to regulatory and accrediting agencies, assistance with accreditation self-study document preparation and site visits. • Promotion of departmental efficiency and effectiveness of operations and resource utilization. • Other related duties as assigned.
MINIMUM QUALIFICATIONS:	<p><u>REQUIRED:</u></p> <p>EXPERIENCE: At least 3 years' experience as RN; 3 years of FT teaching experience in a nursing program; at least 1 year administrative/management experience in an educational setting.</p> <p>EDUCATION: Master's Degree in Nursing; current active license as Registered Nurse in Illinois or license-eligible.</p>
PREFERRED QUALIFICATIONS:	<p><u>PREFERRED:</u></p> <p>EXPERIENCE: Previous experience as program coordinator/chair; knowledge or experience with a nursing program accreditation process (ACEN preferred) knowledge or experience with self-study preparation; ability to guide faculty through accreditation process.</p> <p>EDUCATION: Additional coursework or advanced degree in education, health science, or related discipline.</p> <p>Personal computer, telephone, FAX, copy machine, classroom technology.</p> <p>Office environment.</p> <p>This position requires a background check and drug screen.</p> <p><i>College of DuPage does not discriminate against individuals in employment opportunities, programs and/or activities on the basis of race, color, religion, gender, sexual orientation, age, national origin, ancestry, veterans' status, marital status, disability, military status, unfavorable discharge from military service, or on any other basis protected by law.</i></p> <p>Apply Here: http://www.Click2Apply.net/mrz4d3f39yf8j8p8</p> <p>PI100376934</p>
TO APPLY:	<p>Apply Here: http://www.Click2Apply.net/mrz4d3f39yf8j8p8</p>