



**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**

<b>NAME OF EDUCATIONAL INSTITUTION:</b>	<b>MacMurray College</b>
<b>POSITION:</b>	<b>Director and Division Chair of Nursing</b>
<b>RESPONSIBILITIES:</b>	<ul style="list-style-type: none"> <li>• Oversees planning, implementation, and evaluation of the nursing program's budget, curriculum, and resources</li> <li>• Assesses the program's performance and ensures compliance with professional standards and governmental regulations</li> <li>• Represents the program and college with external constituencies including clinical coordination and participation in professional meetings</li> <li>• Provides leadership to the nursing faculty and staff in achieving the program's expected outcomes including recruitment, retention, mentoring, and evaluation</li> <li>• Collaborates with the Offices of Communications and Marketing, Library, Information Technology, Institutional Advancement and other divisions and departments focusing on student recruitment and success, course scheduling</li> <li>• Oversees the development, implementation, and evaluation of the program's policies</li> <li>• Participates in college committees, meetings, and activities</li> <li>• Monitors trends in nursing and nursing education including supply and demand, regulatory issues, and new initiatives</li> <li>• Possesses and conveys a commitment to the value of a career-oriented liberal arts education and the mission of the College</li> <li>• Teaches one to two courses each year</li> </ul>
<b>MINIMUM QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>• Master's degree with a major in nursing.</li> <li>• Eligibility for licensure as a registered nurse in Illinois.</li> <li>• Three years of teaching experience in a baccalaureate nursing program.</li> <li>• Two years of experience in clinical nursing practice.</li> <li>• Excellent communication skills.</li> <li>• The potential for developing administrative skills.</li> </ul>
<b>PREFERRED QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>• An earned doctorate in nursing or a related field or significant progress toward completion of the doctorate.</li> <li>• Prior experience in an academic leadership role.</li> </ul>
<b>TO APPLY:</b>	Provide a detailed cover letter addressing the required qualifications and "Opportunity Overview" highlighted in the Position Profile (which can be viewed on the Pauly Group, Inc. website), a résumé or CV, minimum of three professional references and their contact information, and unofficial transcripts. Submit materials in PDF or

Word format to

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[www.paulygroup.com](http://www.paulygroup.com)

The search committee will begin reviewing applications immediately. This position is open until filled; however, please submit application materials by **Monday, September 12, 2016** for full consideration. Official transcripts will be required of candidates who are interviewed. All applications are confidential and references will not be contacted without the expressed permission of the applicant.

Please direct inquiries and nominations to the College's search consultant: Angela Provart, President, Pauly Group, Inc., 217-241-5400 or [aprovart@paulygroup.com](mailto:aprovart@paulygroup.com).