



# Illinois Department of Financial and Professional Regulation

## Division of Professional Regulation

<b>NAME OF EDUCATIONAL INSTITUTION:</b>	<b>MacMurray College</b>
<b>POSITION:</b>	<b>Director and Chair of the Division of Nursing</b>
<b>RESPONSIBILITIES:</b>	<ul style="list-style-type: none"><li>• Oversees planning, implementation, and evaluation of the nursing program's budget, curriculum, and resources.</li><li>• Assesses the program's performance and ensures compliance with professional standards and governmental regulations.</li><li>• Represents the program and college with external constituencies including clinical coordination and participation in professional meetings.</li><li>• Provides leadership to the nursing faculty and staff in achieving the program's expected outcomes including recruitment, retention, mentoring, and evaluation.</li><li>• Collaborates with other divisions and departments focusing on student recruitment and success, course scheduling, communications and marketing, library acquisitions, information technology, and institutional advancement.</li><li>• Oversees the development, implementation, and evaluation of the program's policies.</li><li>• Participates in college committees, meetings, and activities.</li><li>• Monitors trends in nursing and nursing education including supply and demand, regulatory issues, and new initiatives.</li><li>• Possesses and conveys a commitment to the value of a career-oriented liberal arts education and the mission of the college.</li><li>• Teaches one or two courses each year.</li></ul>
<b>MINIMUM QUALIFICATIONS:</b>	<ul style="list-style-type: none"><li>• Earned doctorate in nursing or a related field or significant progress toward completion of the doctorate.</li><li>• A master's degree with a major in nursing.</li><li>• Eligibility for licensure as a registered nurse in Illinois.</li><li>• Three years of teaching experience in a baccalaureate nursing program.</li><li>• Two years of experience in clinical nursing practice.</li><li>• Excellent communication skills.</li><li>• The potential for developing administrative skills.</li></ul>
<b>PREFERRED QUALIFICATIONS:</b>	<ul style="list-style-type: none"><li>• Previous experience in an academic leadership role.</li></ul>
<b>TO APPLY:</b>	Interested applicants can review the full job posting at

[https://www.mac.edu/about/job\\_postings.asp](https://www.mac.edu/about/job_postings.asp)

To apply, send a letter of inquiry, resume, and three professional references to [HR@mac.edu](mailto:HR@mac.edu)

This posting will remain open until the position is filled.  
Preference will be given to applicant materials that are received by March 1, 2016.