



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation



OPEN NURSING FACULTY POSITION POSTING

NAME OF EDUCATIONAL INSTITUTION:	Institute for Latino Progress
POSITION:	Nursing Program Director, FT
RESPONSIBILITIES:	<p>We are searching for a Nursing Program Director to lead its new nursing program. The program will be one of the first programs offered by the Instituto College. The qualified individual will be the program’s first administrator and have the exciting opportunity to help shape its future.</p> <p>At this time this program does not have approval by the IDFPR Board of Nursing, but is in the process of seeking approval as a pre-licensure nursing education program.</p> <p>The Program Director at Instituto directs all activities within the Nursing department, overseeing the design, development, and assessment of program curricula; scheduling and staffing classes; hiring, training, mentoring, and evaluating program instructors; recommending the purchasing of supplies and equipment; performance assessment; developing community contacts and chairing advisory board meetings; teaching program courses as needed according to specified learning outcomes; academic advising and career related counseling for students; monitoring student retention and identifying and assist at-risk students; effective teaching strategies and assessment methods; and providing support for program and institutional initiatives. This position is responsible for the quality and compliance of education. The Program Director is also responsible for preparing students to pass the NCLEX exam.</p> <p>ESSENTIAL DUTIES AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> • On-going development and management of all aspects of the program. • Academic planning and program evaluation. • Faculty recruitment, development, evaluation, and mentoring. • Clinical site development and oversight. • Maintains effective relationships with federal, state and local

	<p>constituencies, accrediting bodies, nursing boards, clinical site personnel, students, and alumni.</p> <ul style="list-style-type: none"> • Provides leadership to assure ongoing faculty participation in curriculum evaluation, development and quality activities. • Accountable for compliance with applicable education and professional standards. • Prepares reports and self-studies for the institutional accrediting agency. • Ensures that the individual faculty members are academically and professionally qualified. • Collaborates with other units of the sponsoring institution. • Prepares and administers the budget. • Facilitates faculty development and performance reviews. • Notifies the Illinois Nursing Board and the Illinois Board of Higher Education of program changes.
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none"> • Master's Degree in Nursing (MSN). • Hold an unencumbered Illinois active license as a Registered Nurse (RN) or demonstrated eligibility for state licensure. • Two years of experience as a Registered Nurse providing direct patient care. • Two years of experience as a fulltime instructor in a nursing education program
PREFERRED QUALIFICATIONS:	<ul style="list-style-type: none"> • Strong professional network that can create value for the student's experience. • Self-directed, resourceful, highly motivated, and energetic. • Mission driven, goal-oriented with commitment and passion for the field of nursing. • Excellent written and verbal communication as well as interpersonal skills. • Excellent organizational skills and the ability to prioritize critical tasks. • Ability to convey information to manage staff with different backgrounds, abilities and communication skills. • Commitment to establish and maintain a positive campus culture that embraces our core values. • Ability to demonstrate maturity and appropriate decision-making in a highly dynamic work environment. • Knowledge of and the ability to work effectively with the compliance requirements for education, accreditation and healthcare systems.
TO APPLY:	To apply, please submit cover letter with resume, salary expectations, and a completed application to careers@idpl.org

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*Please contact the ICN Manager when the position has been filled.
Postings will remain on the website for a period of six (6) months. You may request to renew the posting at that time otherwise they will be deleted.*